

## MEMORANDUM

DATE: June 2010  
TO: Members, New York Health Information Management Association  
FROM: Julie L. Brucker, RHIA CCS, 2010-2011 Nominating Chair  
RE: Nominations for the 2011-2012 Ballot

The Nominating Committee of the New York Health Information Management Association, Inc. (NYHIMA) is seeking names of members who would like to be considered as possible candidates for office. Please review the following brief position descriptions. Consider what attributes/skills/experience might be needed for the position. Then, submit your name or that of another NYHIMA member who you believe might be an appropriate candidate. Serving with NYHIMA can be very rewarding and an asset to your career. **Please return nomination forms by September 15** to the attention of: Julie L. Brucker, RHIA CCS, Nominating Committee Chair, NYHIMA, 19 Aviation Rd, Albany, NY 12205-1142.

### **PRESIDENT-ELECT**

Serves as member of the Board of Directors for three years as President-Elect (first year), President (second year) and Past President Director/Nominating and Bylaws Chair (third year). As President, this individual conducts Association business with the Board of Directors, presides at the NYHIMA House of Delegates, and is an AHIMA Delegate. After completing two years on the Board, they chair the Nominating and Bylaws Committees for the final year. In the fall following the end of the Past President Director term, this individual serves as facilitator of the Strategic Planning Committee meeting. **Suggested Candidates:**

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### **LEGISLATIVE DIRECTOR**

Serves as member of the Board for two years and is a member of the Legislative Committee. This individual is responsible for providing advice and counsel to members in matters relating to medicolegal and legislative issues; serving as legislative liaison with affiliate organizations; and monitoring Federal and State legislative activity in areas affecting the healthcare industry. **Suggested Candidates:**

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### **PERSPECTIVES EDITOR DIRECTOR**

Serves as member of the Board for two years and is chair of the Editorial Board. This individual is responsible for the preparation of **Perspectives Online**, the official newsletter of NYHIMA. **Suggested Candidates:**

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### **DELEGATE TO AHIMA ANNUAL MEETING**

Serves for two years as NYHIMA's representative (delegate) to the AHIMA Annual Meeting. Meets with other NYHIMA delegates to discuss the business to be presented at the AHIMA House of Delegates and to decide on action to be taken by NYHIMA. Participates in an AHIMA Workgroup during their term. Five NYHIMA delegates are seated each year. **Suggested Candidates:**

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### **NYHIMA AWARDS COMMITTEE MEMBER**

Five members are elected every year to consider nominations submitted for the NYHIMA Distinguished Member Award, other NYHIMA awards and scholarships and to suggest, as appropriate, new awards that honor or recognize outstanding service. **Suggested Candidates:**

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### **AHIMA NOMINATING COMMITTEE MEMBER**

One member of NYHIMA is elected every other year to be a candidate for AHIMA's Nominating Committee in the fall of the odd-numbered years (2011) to select names for the AHIMA ballot. **Suggested Candidates:**

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