

New York Health Information Management Association, Inc.
Budget Worksheet
FYE 2016

	Jul 2013 - June 2014	Jul '14 - April 23, 2015	2014/2015 Budget	2015/2016 Proposed Budget
Income				
4050 · AHIMA DUES REBATE (DUES)	92,136.00	76,600.80	90,000.00	90,000.00
4100 · NYHIMA DUES	26,120.00	30,285.00	30,000.00	30,000.00
4235 · ANNUAL CONFERENCE	79,048.24	33,557.50	75,000.00	75,000.00
4250 · CONSULTANT'S LISTING (DUES)	975.00	1,345.00	1,000.00	1,000.00
4300 - EDUCATION INCOME				
4300-1 · EDUCATION INCOME SPONSORSHIP	0.00	400.00		
4300-11 · Oct. LL	0.00	35.00		
4300-2 · ICD-10 Webinar Series	0.00	5,655.00		
4300-3 · R01/HIPPA	0.00	4,560.00		
4300-4 · OPPS and CPT Webinar	0.00	635.00		
4300-5 · Nov. LL Webinar	0.00	295.00		
4300-6 · Jan. LL Webinar	0.00	195.00		
4300-7 · Feb. LL Webinar	0.00	360.00		
4300-8 · March LL Webinar	0.00	205.00		
4300-9 · Preventive Security	0.00	490.00		
4300 · EDUCATION INCOME - Other	14,828.00	4,780.00	15,000.00	20,000.00
Total 4300 · EDUCATION INCOME	14,828.00	17,610.00	15,000.00	20,000.00
4329 · Key Bank Ultra MMF Interest Inc	0.61	0.49		
4331 · ZANNIS FUND INTEREST	1,242.40	934.16		
4332 · DIVIDENDS - MERRILL LYNCH	6,435.24	8,532.79	6,000.00	6,000.00
4333 · INTEREST - MERRILL LYNCH	0.18	0.29		
4360 · MEDICOLEGAL MANUAL INCOME	1,410.00	2,000.00	500.00	500.00
4500 · WEBSITE REVENUE	4,615.00	200.00	5,000.00	2,000.00
4700 · Educators Forum Income	0.00	25.00		
4710 · LONG TERM CARE SECTION INCOME	700.00	1,225.00	700.00	1,000.00
4711 · MISC INCOME	475.13	0.00	0.00	0.00
9010 · SOBERANO MEMORIAL FUND INCOME	275.00	10.00		500.00
Total Income	228,260.80	172,326.03	223,200.00	226,000.00

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Expense				
5050 · DUES MAILING	47.68	2,042.67	1,500.00	2,000.00
5100 · STAFF SALARIES	49,806.94	1,186.83	1,187.00	0.00
5180 · FICA Expense	4,978.01	3,913.10	4,300.00	0.00
5181 · SUTA Expense	394.50	7.48	500.00	0.00
5185 · PAYROLL SERVICES	1,132.68	631.02	900.00	0.00
5201 · CAPITOL HILL MANAGEMENT SRVCS	48,750.00	72,500.00	87,000.00	87,000.00
5200 · RENT	6,300.00	0.00	0.00	0.00
5220 · RENTAL - OFFICE EQUIPMENT	4,260.00	1,737.00	1,600.00	298.00
5230 · TELEPHONE	500.63	312.73	300.00	300.00
5300 · MISCELLANEOUS OFFICE EXPENSE	2,204.49	114.43	100.00	200.00
5310 · OFFICE SUPPLIES	1,446.86	0.00	500.00	500.00
5320 · OFFICE PRINTING	248.32	997.35	500.00	1,000.00
5330 · OFFICE POSTAGE	89.47	264.47	500.00	275.00
5350 · STORAGE	846.72	295.98		350.00
5400 · OFFICE INSURANCE	922.81	356.81	550.00	550.00
5450 · INVESTMENT FEES - MERRILL LYNCH	80.00	80.00	100.00	100.00
6100 · GENERAL EXPENSES	206.25	219.00	500.00	500.00
6109 · Interest Expense	3,995.70	3,286.17	1,600.00	3,500.00
6110 · CREDIT CARD FEES	4,612.72	3,244.50	3,500.00	4,500.00
6111 · BANK CHARGES	0.00	30.00	50.00	50.00
6300 · AUDITOR/BOOKKEEPER	3,500.00	0.00	900.00	900.00
6320 · LEGAL EXPENSE	4,130.00	0.00	2,500.00	2,500.00
6341 · INSURANCE	2,214.17	0.00	1,500.00	1,575.00
6350 · DEPT OF STATE ANNUAL FEE	50.00	50.00	100.00	100.00
6400 · LOCAL PRESIDENT'S MEETING	3,553.89	3,313.54	3,500.00	3,500.00
6420 · BOARD OF DIRECTORS EXPENSE	6,672.89	1,039.48	4,000.00	7,000.00
6430 · PRESIDENT'S EXPENSES	95.58	0.00	500.00	500.00
6435 · PRESIDENT ELECT EXPENSES	0.00	0.00	500.00	500.00

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6440 · RECOGNITION & SERVICE AWARDS	1,106.12	0.00	1,000.00	1,000.00
6445 · AHIMA FOUNDATION DONATION	500.00	0.00	500.00	500.00
6450 · AHIMA LEADERSHIP CONFERENCE	3,624.25	1,381.59	5,000.00	5,000.00
6455 · DELEGATES TO AHIMA CONVENTION	4,113.51	2,404.36	6,000.00	6,000.00
6470 · WEBSITE MAINTENANCE	6,236.26	4,692.00	5,000.00	5,000.00
7410 · LONG TERM CARE SECTION EXPENSE	119.08	48.80	300.00	300.00
7720 · COMMUNITY EDUCATION CAMPAIGN	0.00	0.00	250.00	250.00
7830 · AWARDS COMMITTEE	33.45	0.00	250.00	250.00
7835 · MEMBERSHIP COMMITTEE	0.00	0.00	250.00	250.00
7850 · EDUCATION EXPENSE	13,760.39	3,758.80	10,000.00	10,000.00
7860 · LEGISLATIVE	531.51	775.02	1,000.00	1,000.00
7865 · MEDICOLEGAL MANUAL-UPS Charges	667.75	612.69	500.00	500.00
7890 · PUBLIC RELATIONS EXPENSE	0.00	0.00	500.00	500.00
7915 · STRATEGIC PLANNING EXP.	3,377.98	0.00	0.00	0.00
7921 · CODING GUIDELINES MAN. EXP	0.00	0.00	500.00	500.00
8844 · 2014 ANNUAL CONFERENCE EXPENSES				
8844-1 · GUEST ROOM CHARGES	0.00	0.00		
8844-2 · FOOD AND BEVERAGE	0.00	0.00		
8844 · 2014 ANNUAL CONFERENCE EXPENSES - Other	64,282.96	2,494.15	0.00	0.00
Total 8844 · 2014 ANNUAL CONFERENCE EXPENSES	64,282.96	2,494.15	0.00	0.00
8845 · 2015 ANNUAL CONFERENCE EXPENSES				
8845-1 · PRINTING & DESIGN	0.00	2,101.81		
8845-2 · PROMOTION	0.00	2,161.23		
8845-3 · PLANNING	0.00	763.94		
8845-4 · VENUE	0.00	5,000.00		
8846-5 · TRANSPORTATION	0.00	700.00		
8845 · 2015 ANNUAL CONFERENCE EXPENSES - Other	0.00	0.00	70,000.00	70,000.00
Total 8845 · 2015 ANNUAL CONFERENCE EXPENSES	0.00	10,726.98	70,000.00	70,000.00

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9020 · SOBERANO FUND EXPENDED	1,000.00	0.00	1,600.00	500.00
9040 · ZANNIS SCHOLARSHIP	1,000.00	0.00	1,000.00	1,000.00
9060 · SCHWARTZ MEMORIAL FUND EXPENDED	0.00	0.00	300.00	300.00
Total Expense	<u>251,393.57</u>	<u>122,516.95</u>	<u>222,637.00</u>	<u>220,548.00</u>
Net Income	<u><u>-23,132.77</u></u>	<u><u>49,809.08</u></u>	<u><u>563.00</u></u>	<u><u>5,452.00</u></u>

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Notes

Income	
4050 · AHIMA DUES REBATE (DUES)	<hr/>
4100 · NYHIMA DUES	<hr/>
4235 · ANNUAL CONFERENCE	<hr/>
4250 · CONSULTANT'S LISTING (DUES)	<hr/>
4300 · EDUCATION INCOME	<hr/>
4300-1 · EDUCATION INCOME SPONSORSHIP	<hr/>
4300-11 · Oct. LL	<hr/>
4300-2 · ICD-10 Webinar Series	<hr/>
4300-3 · R01/HIPPA	<hr/>
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4300-5 · Nov. LL Webinar	<hr/>
4300-6 · Jan. LL Webinar	<hr/>
4300-7 · Feb. LL Webinar	<hr/>
4300-8 · March LL Webinar	<hr/>
4300-9 · Preventive Security	<hr/>
4300 · EDUCATION INCOME - Other	Given success of this year's education programs, we increased this
Total 4300 · EDUCATION INCOME	by \$5000
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4329 · Key Bank Ultra MMF Interest Inc	<hr/>
4331 · ZANNIS FUND INTEREST	<hr/>
4332 · DIVIDENDS - MERRILL LYNCH	<hr/>
4333 · INTEREST - MERRILL LYNCH	<hr/>
4360 · MEDICOLEGAL MANUAL INCOME	<hr/>
4500 · WEBSITE REVENUE	Will use website tools to attempt and raise revenue banner ads, etc.
4700 · Educators Forum Income	<hr/>
4710 · LONG TERM CARE SECTION INCOME	<hr/>
4711 · MISC INCOME	<hr/>
9010 · SOBERANO MEMORIAL FUND INCOME	Silent auction, other idea to raise \$\$ for this scholarship
Total Income	<hr/> <hr/>

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Expense

5050 · DUES MAILING

5100 · STAFF SALARIES

5180 · FICA Expense

5181 · SUTA Expense

5185 · PAYROLL SERVICES

5201 · CAPITOL HILL MANAGEMENT SRVCS

5200 · RENT

5220 · RENTAL - OFFICE EQUIPMENT

5230 · TELEPHONE

5300 · MISCELLANEOUS OFFICE EXPENSE

5310 · OFFICE SUPPLIES

5320 · OFFICE PRINTING

5330 · OFFICE POSTAGE

5350 · STORAGE

5400 · OFFICE INSURANCE

5450 · INVESTMENT FEES - MERRILL LYNCH

6100 · GENERAL EXPENSES

6109 · Interest Expense

6110 · CREDIT CARD FEES

6111 · BANK CHARGES

6300 · AUDITOR/BOOKKEEPER

6320 · LEGAL EXPENSE

6341 · INSURANCE

6350 · DEPT OF STATE ANNUAL FEE

6400 · LOCAL PRESIDENT'S MEETING

6420 · BOARD OF DIRECTORS EXPENSE

6430 · PRESIDENT'S EXPENSES

6435 · PRESIDENT ELECT EXPENSES

Staff expenses no longer exist

Postage machine lease expires in August 2015.

Arnoff Storage company

May not need, left in just in case

3% increase (standard increase)

Increased given Long Island Conference/? In Person Board mtg in January

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6445 · AHIMA FOUNDATION DONATION

6450 · AHIMA LEADERSHIP CONFERENCE

6455 · DELEGATES TO AHIMA CONVENTION

6470 · WEBSITE MAINTENANCE

7410 · LONG TERM CARE SECTION EXPENSE

7720 · COMMUNITY EDUCATION CAMPAIGN

7830 · AWARDS COMMITTEE

7835 · MEMBERSHIP COMMITTEE

7850 · EDUCATION EXPENSE

7860 · LEGISLATIVE

7865 · MEDICOLEGAL MANUAL-UPS Charges

7890 · PUBLIC RELATIONS EXPENSE

7915 · STRATEGIC PLANNING EXP.

7921 · CODING GUIDELINES MAN. EXP

8844 · 2014 ANNUAL CONFERENCE EXPENSES

8844-1 · GUEST ROOM CHARGES

8844-2 · FOOD AND BEVERAGE

8844 · 2014 ANNUAL CONFERENCE EXPENSES - Other

Total 8844 · 2014 ANNUAL CONFERENCE EXPENSES

8845 · 2015 ANNUAL CONFERENCE EXPENSES

8845-1 · PRINTING & DESIGN

8845-2 · PROMOTION

8845-3 · PLANNING

8845-4 · VENUE

8846-5 · TRANSPORTATION

8845 · 2015 ANNUAL CONFERENCE EXPENSES - Other

Total 8845 · 2015 ANNUAL CONFERENCE EXPENSES

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9020 · SOBERANO FUND EXPENDED

9040 · ZANNIS SCHOLARSHIP

9060 · SCHWARTZ MEMORIAL FUND EXPENDED

Total Expense

Net Income
