



New York Health Information Management Association Annual Report

Jeffery Youngs, RHIT
2018-2019 NYHIMA President/Chair

NYHIMA Central Office
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OUR MISSION STATEMENT

To promote the professional excellence of NYHIMA members through education, advocacy, and alliances and to offer an exceptional assortment of members-only benefits and professional resources.

OUR VISION STATEMENT

To be the organization of choice for all health information managers in New York State.

OUR CORE VALUES

ADVOCACY

We advocate the importance of quality information, patient's privacy and confidentiality, ethical practices and support collaboration.

DIVERSITY

We recognize the value of bringing members together and we respect everyone as an individual; irrespective of their backgrounds.

INNOVATION

We constantly look for an opportunity to improve, embrace, and shape innovation.

INTEGRITY

We set high standards for our behavior, stand up for what we believe in; remain dedicated and self-controlled, even when challenged.



ABOUT NYHIMA

Since 1935, NYHIMA has been dedicated to promoting the professional excellence of its members through education, advocacy, and alliances, thereby ensuring quality health information to benefit the public, the health consumer, providers, and other users of clinical data.

NYHIMA is a non-profit organization whose membership consists of Health Information Management professionals employed in hospitals and other health care settings throughout New York State.

Our members possess training in the principles of health information management and are certified and/or registered by the American Health Information Management Association (AHIMA). We are committed to excellence in the management of health information for the benefit of patients and providers.

Within NYHIMA, there are nine regions called Component Local Associations (CLAs). The CLAs provide networking and educational opportunities to members at the local level.

NYHIMA is governed by a Board of Directors and its governing documents include the NYHIMA Bylaws.

2018-2019 NYHIMA Board of Directors and Staff



President/Chair
Jeffery Youngs, RHIT



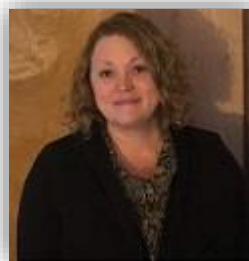
President/Chair-Elect
Sue Clarke-Kendrick, RHIA



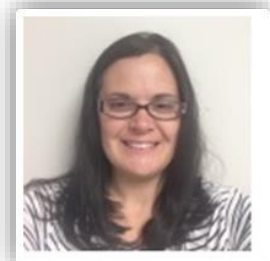
Past President/Chair
Kim Charland, BA, RHIT, CCS



Treasurer/Finance
Frances A. Scott, RHIA



Education/Programs Director
Leslie Mills, RHIA



Communications Director
Tennille Schmitt, RHIT



Legislative Director
Darlene McKendrick, RHIT, CCS



Betsey Schuhle
Central Office Coordinator

NYHIMA COMPONENT LOCAL ASSOCIATIONS (CLAs)

NYHIMA is comprised of nine Component Local Associations (CLAs) which serve as an important platform for professional networking and keeping members apprised of local matters that affect health information management.

NYHIMA's CLAs are located throughout New York State and provide members with access to local educational offerings, networking, as well as leadership opportunities. NYHIMA members are encouraged to join their local association which is determined by the county in which he/she is employed and or resides.

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 MANAGEMENT ASSOCIATION



CENTRAL NEW YORK
 Health Information
 Management Association
www.nyhima.org

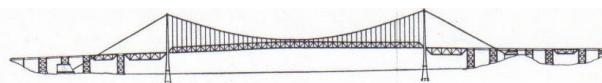
Health Information Management Association of New York City



Northern New York
 Health Information Management Association



Southeastern New York
 Health Information Management Association



TAPPAN ZEE
 HEALTH INFORMATION MANAGEMENT ASSOCIATION



Letter from the NYHIMA President: Jeffery R. Youngs, RHIT

As President of the New York Health Information Management Association (NYHIMA) it is my privilege to present to you the NYHIMA Board Annual Report for 2018-19. The work that has been accomplished this past year is due to the dedication and commitment of NYHIMA volunteers – members, local leaders, committee chairs and members, section leaders, educators, NYHIMA Delegates, and the NYHIMA Board of Directors (BOD). It has been an honor to serve as the 2018-19 NYHIMA President and to collaborate with these exceptional volunteers. NYHIMA celebrated its 84th year as an association and this year's annual conference theme – Navigating Together Towards Tomorrow representing that our profession has long standing roots in healthcare, and together we face the challenges together as we move forward.

Our 2nd Annual Member Business Meeting was held during Monday's lunch at the NYHIMA Annual Conference, so all members can attend. The main objective of the Annual Member Business Meeting is to present a summary of the work accomplished during the year to the members and to hear from the members on any thoughts, comments, questions, etc. that they may have. Details of this year's accomplishments will be found throughout this NYHIMA Board Annual Report.

Our focus this year was on evaluating many administrative items and functions of the association and updating them to support NYHIMA association member business. This included; updating the NYHIMA Website, assisting the CLA's with updating their bylaws, renewing our contract with Capitol Hill Management Services to continue operating our Central Office, a new app for our Annual Conference, Education, and starting the work of our next strategic plan moving forward.

NYHIMA Finances remained strong under the direction of our Finance Director, Frances Scott, RHIA. Corporate Sponsorships were brought back, and a media kit is being created to reflect the different types of Corporate Sponsorship's available. Leslie Mills, RHIA our Education Director did an exceptional job for the NYHIMA Program offerings this year. A total of 72 CEUs were offered and details can be found in the Education section of the Annual Board Report.

NYHIMA membership numbers have remained strong and a NYHIMA membership and student marketing campaigns have been created to utilize this July for membership renewals and to encourage new membership.

Our Communications Director, Tennille Schmidt, RHIT ensured that our five issues of NYHIMA's Newsletter *Perspectives Online* were distributed (August, November, December, February and April). In 2018-19, NYHIMA showed growth in our three social media outlets – LinkedIn, Twitter and Facebook and there were several opportunities throughout the year to focus and spotlight NYHIMA members through *Perspectives Online* and NYHIMA social media. With social media

being a great way to communicate with our members, the board encourages our members to follow us to get important communications and updates.

Darlene McKendrick, BS, RHIT, CCS NYHIMA's Advocacy Director has been following important initiatives facing our profession. Current topics being addressed in Washington include a patient unique identifier, extending the HIPAA Individual Right of Access to non-covered entities, and encouraging note sharing with patients in real time. We continue to explore the options of revitalizing the NYHIMA Legal Manual, and confident we will have more information to share with our members soon on the direction we take (if feasible).

NYHIMA continues to strive to work and collaborate with local leadership and members across the large state of New York. In September 2018 and in April 2019, the NYHIMA Board of Directors, Local Leaders from each CLA, the NYHIMA Central Office, and representatives from Capitol Hill Management Services met in Albany, NY to hold Leadership Retreats. The Fall Local Leadership Retreat focused on Working Together with our CLA's and HIM Education in NYS and the Spring Local Leadership Retreat focused on Effective Reporting, By-Laws Workshop and preparing for the 2020-2023 Strategic Planning workshop next Fall.

Our President-elect Sue Clarke-Kendrick, RHIA has been on the BOD for almost two years and is more than ready to take on the duties as President in July. She has a strong passion for the HIM profession, and her positive energy and attitude will bring value to our association and members. I look forward to serving with her on the NYHIMA BOD.

In my role as President, it has truly been a wonderful experience. I have had the opportunity to visit and meet many of the HIM of the HIM professionals in our state. As my term comes to an end of President, I still plan to participate and be active on the board and assist with any initiatives and committees. Thank you for the opportunity to serve as your 2018 – 2019 President.

This year's annual conference was held at the historic Marriott Downton Syracuse in Syracuse, NY, June 2nd-5th. We had over 300 guests, including members, speakers and vendors. The education sessions were outstanding, we were greatly supported by our vendors who we are most thankful for, and the social events were spectacular. A special thanks to our annual conference chairs, Program Committee - Chair: Carolyn Hastings, MHA, RHIT, CHPS and Arrangements Committee - Chair: Cindy Alsheimer, RHIT and all the committee members.

I would also like to thank our NYHIMA Central Office Coordinator, Betsey Schule. She is a wonderful addition to our association and was a large contributor to the success of the conference. Betsey was new to NYHIMA this year she brought her dedication and commitment, it did not take her long to learn about us and what we needed. We are very fortunate to have Betsey and the team at Capitol Hill Management Services for all the services that they provide to NYHIMA throughout the year.


Finally, a special thank you to our outgoing Past-President, Kim Charland, BA, RHIT, CCS. While she is leaving the NYHIMA BOD this year, her contributions to our association over the last three years will have a positive impact on our association for many years ahead. Also, thank you to Frances Scott, RHIA for her years of service to NYHIMA as the Finance Director. Frances

was instrumental in assisting NYHIMA transition the Central Office and guiding NYHIMA back to a financially sound association for years to come.

As I look back at this past year, I am amazed at how fast it went by, but am equally as amazed and proud of what has been accomplished this past year. I'm honored to serve our association on the NYHIMA Board of Directors, and the relationships I have formed over the years have been amazing. I would strongly encourage other members to volunteer, our future is bright, and we need your expertise to help make us an even better, strong association for current and future professionals. I will never forget my time with NYHIMA both professionally and personally. I have lifelong friends thanks to NYHIMA. Thank you all for your hard work and dedication to our profession.

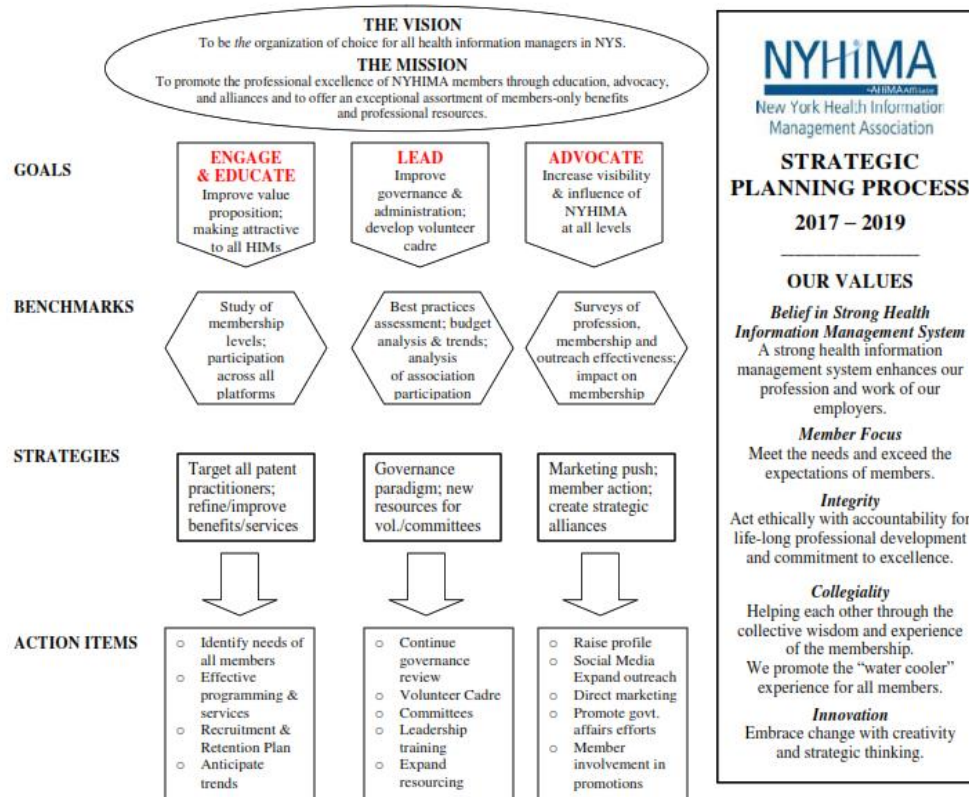
Respectfully,
 Jeffery R. Youngs, RHIT
 2018-19 NYHIMA President

NYHIMA Strategic Plan

	Association Planning & Concentration of Energy/Effort Dynamic											
	FINAL											
	January 2017											

NOTE: Recognizing that every component listed below works for NYHIMA throughout the year, this Gantt Chart serves to show the concentration of effort in order to assist the association's leadership in creating a more effective work flow and pragmatic annual schedule.

Component	Jan	Feb	March	April	May	June Annual Conference Month	July FY & MY begin July 1st	Aug	Sept	Oct	Nov Election Month	Dec
<i>Monthly Focus Notes →</i>												
Membership Renewals & Services					Initial Renewal Notice (Electron)		Renewals processed on rolling basis		Follow-up Renewal Notice (Mailed)			
Education & Professional Development						Conference Program	AHIMA Leadership Symposium			AHIMA HOD & Convention		
Leadership On-Boarding						Board Orient. @ Conference	Get new team into place →	Solicitation of Board Candidates	→		Ballot Distributed	
Board of Directors; Committees & Task Forces							New Board Starts →		Formally launch Committees	NYHIMA Reps to AHIMA HOD & Convention		
Budget Process							Fiscal Yr. begins	Budget Reviewed/ Approved				
Conference Planning						Conference Held			Planning cycle formally begins →			
Government Affairs	New Leg. Session/ Albany		AHIMA Hill Day in DC							State Track Training		



	Strategic Plan 2017 – 2019 WORK PLAN <i>Approved by Board of Directors</i>	Revised 1/19/17
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GOAL #1	ENGAGE & EDUCATE
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Notes: *Bridge Action* denotes items that are currently underway or should be initiated while this Strategic Plan is being finalized. The implementation window for the Bridge Actions is the next 90-120 days.

COLOR CODE SCHEME

2017 Major Goals→	2018 Major Goals→	Ongoing Goals/2017-19→		
Strategy	Action Item(s)	Responsible Position(s)	Deadline	Notes/Status
Strengthen value proposition of NYHIMA membership through effective programs, services and initiatives to all patent practitioners.	<ol style="list-style-type: none">1. Conduct full review of member benefits and the packaging of the association's value proposition.2. Continue surveying membership to identify needs, trends, and effectiveness of current offerings (using target surveys).3. Increase awareness and participation in NYHIMA programming.	Membership Chair Board of Directors Office Operations Manager	By June 2017	<ol style="list-style-type: none">2. <i>Bridge Action</i> Survey on Forum, access, etc.
Develop formal membership recruitment and retention plan—with outreach to NYS HIMs to grow membership.	<ol style="list-style-type: none">1. Craft targeted messages for all prospective member types/groups.2. Obtain contact lists from all appropriate sources3. Develop outreach campaign across all platforms—including mailings, social media and “grassroots”/PPI	Communications & Marketing Directors Office Operations Manager Board of Directors	Begin in July 2017—and complete in 2018	

Provide state-of-the-art professional development for education, competence and career success.	<ol style="list-style-type: none"> 1. Work to develop a standard timeframe to develop, announce and promote all training opportunities and events. 2. Continue to expand Annual Conference footprint and offerings. 3. Study and develop greater collaborative efforts with the Locals; offering programming and networking opportunities for all members. 	Education Director Office Operations Manager Annual Conference Chair & Committee Membership Committee Communications Director Office Operations Manager Local Leaders (as applicable)	Ongoing	2. Bridge Action
Increase member equity by developing and promoting improved access to NYHIMA services and benefits.	<ol style="list-style-type: none"> 1. Address use of technology as needed to ease access and expand use of NYHIMA's benefits. 2. Conduct website content review; developing it as the "clearinghouse" or portal for all NYHIMA services. 	Membership Chair Office Operations Manager	Ongoing	1. Bridge Action
Strategically promote NYS HIMs—both as professionals in the field and as members of NYHIMA.	<ol style="list-style-type: none"> 1. Create recognition system for member successes. 2. Highlight such successes across the full spectrum of NYHIMA communications. 	Communications Director Social Media Office Operations Manager	Ongoing	
<i>Other potential strategies for 2017 – 2019?</i>				

GOAL #2 LEAD

Strategy	Action Item(s)	Responsible Position(s)	Timeline	Notes/Status
Strengthen governance and administration paradigm.	<ol style="list-style-type: none"> 1. Continue to review operations at all levels and assess for best practice implementation. 2. Implement a new structure for annual roll-out of outreach, programming and all services. 3. Ensure leadership oversight is in synch with administrative structure, i.e. job descriptions, etc. 	Board of Directors Officers Office Operations Manager	2017	
Conduct Local Assessment to ascertain current conditions and needs of the Locals.	<ol style="list-style-type: none"> 1. CHMS will perform both written and verbal assessment of all Locals to ensure compliance with NYS Nonprofit Revitalization Act and determine needs of the Locals 2. Report with recommendations to be presented to Board and Local leaders. 	Board of Directors Local Leaders Office Operations Manager CHMS Management Team	2017	1. <i>Bridge Action</i>
Establish new leadership development program.	<ol style="list-style-type: none"> 1. Create new Leadership Development Committee; expanding efforts to identify and recruit potential new volunteers for leadership—paying attention to greater diversity within the association. 2. Create new on-boarding schedule and orientation program new officers and directors. 3. Continue to develop resources and tools for leaders—at both statewide and local level. 	President Board of Directors Office Operations Manager CHMS Management Team	Begin in late 2017—and complete in 2018	
Create and implement new Committee Operations structure.	<ol style="list-style-type: none"> 1. Review all NYHIMA Committees; ensure structure represents the association's needs. 2. Develop goals and action items for Committees. 3. Conduct Committee Chair orientation and training. 	Board of Directors Office Operations Manager	2018	1. <i>Bridge Action</i>

Create and implement Volunteer Recruitment Program.	<ol style="list-style-type: none"> 1. Initiate a kick-off campaign—promoting opportunities via project basis with overview of needs, etc. 2. Promote need and opportunities across NYHIMA communication platform. 	Communications Director Social Media/Communications Office Operations Manager	2018	
Develop templates for governance and administrative needs and consistency.	<ol style="list-style-type: none"> 1. Continue to identify vital planning documents/resources that need to be updated, replaced or created to fit the paradigm. 	Executive Team Office Operations Manager	Ongoing	
Continue to develop, improve and leverage all aspects of the NYHIMA's "Toolkit" in identifying and responding to trends and the needs of a changing, diverse membership.	<ol style="list-style-type: none"> 1. Expand breadth of communications/outreach to highlight news, events and opportunities. 2. Provide at least 1 media/social media training to NYHIMA leaders and members. 	Communications Director Social Media Office Operations Manager Local Leaders	Ongoing	
Tout the achievements of NYHIMA, its leaders and members!	<ol style="list-style-type: none"> 1. Create a "pipeline" for submitting news/updates from across the country and use this information across the full spectrum of the association. 	Office Operations Manager	Ongoing	
Continue long-range planning of Annual Conference and major events.	<ol style="list-style-type: none"> 1. With conference dates and venues secured for 2017 and 2018—continue planning out the additional years to maintain 3 year spread. 	Annual Conference Committee President Office Operations Manager	Ongoing	
Continue wise financial management to garner the biggest benefit for NYHIMA.	<ol style="list-style-type: none"> 1. Provide regular financial updates and reporting to leadership. 2. Work with CHMS Finance Department for fuller budget and financial trends analysis. 3. Identify long-range financial needs in order to prepare beyond annual cycle. 	Treasurer Office Operations Manager CHMS Finance Team	Ongoing	
<i>Other potential strategies for 2017 – 2019?</i>				

GOAL #3 ADVOCATE

Strategy	Action Item(s)	Responsible Position(s)	Deadline	Notes/Status
Develop and implement a NYHIMA Lobby Day in Albany	1. Choose a date for maximum participation by members. 2. Develop advocacy materials that will be left for elected officials and staff.	Legislative Director Board of Directors Office Operations Manager	2017; build upon event success in 2018	
Develop and implement a full outreach/communications plan to increase visibility and influence of NYHIMA.	1. Place NYHIMA on wide variety of social media outlets and coordinate the release of information. 2. Conduct website content review; developing it as the "clearinghouse" or portal for all NYHIMA services. 3. Develop annual editorial/promotional schedule. 4. Develop, brand, and implement targeted outreach tools: "Did You Know?" "Faces of NYHIMA"; testimonials "From the Trenches" + Hard Collaterals (mailers, brochures, etc.)	Communications Director Social Media Legislative Director Office Operations Manager	Ongoing	1. <i>Bridge Action</i> 3. <i>Bridge Action</i>
Increase the visibility and influence of NYHIMA leadership and members within the HIM and the general records community to promote NYHIMA.	1. Identify and support/attend 2-3 HIM events 2. Communicate updates to members and how they can be involved via NYHIMA communications network. 3. Develop and implement "grassroots" member engagement plan; asking for their assistance in "spreading the word."	Board of Directors Government Affairs Committee Communications Director Social Media/Communications Office Operations Manager	Ongoing	
Monitor and influence legislation; educate members about legal and regulatory issues.	1. Review bills, court actions, AHIMA reports and determine which NYHIMA will support or oppose. 2. Provide routine reporting methodology for all government affairs issues and updates.	Board of Directors Government Affairs Committee Office Operations Manager	Ongoing	
Promote NYHIMA's role in protecting the HIM system to policy makers and decision makers; position NYHIMA as the "go-to" source.	1. Develop and distribute updates to policy makers and decision makers across NYHIMA's communications platform—especially social media.	Government Affairs Committee Office Operations Manager	Ongoing	
<i>Other potential strategies for 2017 – 2019?</i>				

NYHIMA Membership Report

- NYHIMA 2018-19 Membership: 650
 - NYHIMA Dues Paying Members: 470
 - Emeritus: 43
 - New Graduate: 29
 - Student: 103
 - Corporate Partner: 5
- AHIMA Members with New York as their CSA: 4293

NYHIMA Bylaw Amendments: Membership & Technology

Notice was given to all NYHIMA Voting Members that the proposed NYHIMA bylaw amendments will be voted upon electronically in April 2019. The voting & comment period was open throughout the months of April & May 2019.

On Monday, May 20, 2019, NYHIMA amended bylaws did not have the required number of responses to pass. On June 3, 2019, during the Annual Meeting of the organization, a hand count was taken to complete the vote. There were 243 people present, all voted in the affirmative to pass the amendments.

The amended bylaws focus on the further defining the membership benefits by type and streamlining the way NYHIMA can convene and vote.

Types of Members and Benefits. The membership of NYHIMA shall include AHIMA Dues Paying Members (prospect), NYHIMA Dues Paying Members (active), Student Members, and Emeritus Members.

As a member of AHIMA in New York, NYHIMA will continue to support you with these complimentary member benefits:

- Subscription to the digital edition of the quarterly NYHIMA newsletter, Perspectives Online;
- E-mails regarding upcoming education programs, events and industry news;
- Automatic access to their User Profile on the NYHIMA Website (using their preferred email and password);
- Access to the NYHIMA job board through the NYHIMA website; and
- NYHIMA communications via LinkedIn, Facebook, and Twitter.

NYHIMA Dues Paying Members will receive enhanced membership benefits, in addition to the benefits listed above:

- Expanded definition of NYHIMA Membership and eligibility. **Now able to choose CLA instead of being assigned based on county of residence.**
- An interactive CLA community with the NYHIMA Board of Directors and Central Office that provides consultation services via leadership retreats and consultation calls
- Discounted registration fees for NYHIMA's continuing education programs and events
- The capability to hold a NYHIMA office
- Eligibility to vote in the NYHIMA election
- Eligibility to serve on a NYHIMA committee
- Eligibility to apply for NYHIMA scholarships
- Access to the members-only portal of the NYHIMA website with access to HIM professionals through a membership directory
- The opportunity to participate on the many state & federal legislative initiatives that will have a direct impact on HIM professionals
- Ability to submit open positions to the NYHIMA Job Board at No Charge

Addition of the Annual Meeting to our Bylaws in June of each year

“for the purpose of education on matters of relevance to the health information management profession and to NYHIMA, NYHIMA Annual Member Business Meeting, professional networking, and for the transaction of such other business as may come before the meeting.”

In catching up with the technology of the time we added new verbiage to the Bylaws. Now able to hold conference call meetings, online meetings and vote electronically”

NYHIMA Bylaws Amendments 2019

Current Bylaw	Proposed Amendment	Rationale
<p>4.1 AHIMA Members. NYHIMA shall have one or more types of members, as shall be determined by the Board of Directors. The members of NYHIMA shall be those qualifying individuals who support the purposes and mission of the American Health Information Management Association (“AHIMA”) and are willing to abide by the AHIMA Code of Ethics; apply for membership in AHIMA, and who timely pay the dues established by AHIMA. The NYHIMA Board of Directors shall have the right to terminate the NYHIMA membership of any individual if such individual fails to pay AHIMA dues on a timely basis.</p>	<p>4.1 NYHIMA Membership. NYHIMA shall have one or more types of members, as shall be determined by the Board of Directors. The members of NYHIMA shall be those qualifying individuals who support the purposes and mission of the American Health Information Management Association (“AHIMA”) and are willing to abide by the AHIMA Code of Ethics; apply for membership in AHIMA, and who timely pay the dues established by AHIMA. The NYHIMA Board of Directors shall have the right to terminate the NYHIMA membership of any individual if such individual fails to pay AHIMA dues on a timely basis.</p>	<p>Periodic review to update the NYHIMA Bylaws so that they support our current operating procedures.</p>
<p>4.2 NYHIMA Dues Paying Members: NYHIMA Dues Paying Members shall be those qualifying individuals who support the purposes and mission of NYHIMA and AHIMA, are members of AHIMA (see 4.1), apply for paying membership to NYHIMA and who timely pay the dues established by NYHIMA. The Board of Directors shall have the right to deny or terminate the membership of any NYHIMA Dues Paying Member, or to deny access to or participation in the programs or services of NYHIMA, if such individual fails to meet the qualifications for membership or fails to pay dues on a timely basis.</p>	<p>Removed entire section</p>	<p>Streamlining membership type and status. No need for category</p>
<p>4.3 Rights of AHIMA Members. Membership shall entitle individuals to participate in the programs and services of NYHIMA and to be a member of a Component State Association (CSA) as defined in the AHIMA Bylaws, with the rights and benefits that are accorded to members by NYHIMA and AHIMA.</p>	<p>Removed entire section</p>	<p>Streamlining membership type and status. No need for category</p>

<p>4.4 Rights of NYHIMA Dues Paying Members. Membership shall entitle individuals to participate in the programs and services of NYHIMA, with the rights and benefits that are accorded to members by NYHIMA and AHIMA. NYHIMA Dues Paying Members shall have the right to elect the Board of Directors of NYHIMA as set forth below.</p>	<p>Removed entire section</p>	<p>Streamlining membership type and status. No need for category</p>
<p>4.5 Types of Members. The membership of NYHIMA shall include Active AHIMA Members, NYHIMA Dues Paying Members, Student Members, and Emeritus Members.</p>	<p>4.2 Types of Members and Benefits. The membership of NYHIMA shall include AHIMA Dues Paying Members, NYHIMA Dues Paying Members, Student Members, and Emeritus Members.</p>	<p>It was requested by AHIMA that NYHIMA outline the difference between AHIMA Members and NYHIMA Dues Paying Members.</p>
<p>4.5.1 Active AHIMA Members. Any professional in the health information management profession or its related fields who meets the qualifications set forth in these Bylaws is eligible for Active membership and shall be entitled to the following: Subscription to the digital edition of the quarterly NYHIMA newsletter, Perspectives Online, e-mails regarding upcoming education programs, events and industry news, automatic access to their User Profile on the NYHIMA Website (using their preferred email and password), access to the NYHIMA job board through the NYHIMA website, and NYHIMA communications via LinkedIn, Facebook, and Twitter.</p>	<p>4.2.1 AHIMA Dues Paying Members. Membership shall entitle individuals to participate in the programs and services of NYHIMA and to be a member of a Component State Association (CSA) as defined in the AHIMA Bylaws, with the rights and benefits that are accorded to members by NYHIMA and AHIMA. Any professional in the health information management profession or its related fields who meets the qualifications set forth in these Bylaws is eligible for AHIMA membership and shall be entitled to the following:</p> <ul style="list-style-type: none"> •Subscription to the digital edition of the quarterly NYHIMA newsletter, Perspectives Online; •E-mails regarding upcoming education programs, events and industry news; •Automatic access to their User Profile on the NYHIMA Website (using their preferred email and password); •Access to the NYHIMA job board through the NYHIMA 	<p>It was requested by AHIMA that NYHIMA outline the difference between AHIMA Members and NYHIMA Dues Paying Members.</p>

	website; and •NYHIMA communications via LinkedIn, Facebook, and Twitter.	
4.5.2 NYHIMA Dues Paying Members. Any professional in the health information management profession or its related fields who meets the qualifications set forth in these Bylaws and pays the NYHIMA membership fee, is eligible for NYHIMA Dues Paying Membership. NYHIMA Dues Paying Members in good standing shall be entitled to full membership privileges to include: <ul style="list-style-type: none"> • Assignment to a Component Local Association (CLA), based on the county in which you reside, providing you with local networking and educational offerings. • An interactive CLA community with the NYHIMA Board of Directors and Central Office that provides consultation services via leadership retreats and consultation calls. • Discounted registration fees for NYHIMA's continuing education programs and events • The capability to hold a NYHIMA office • Eligibility to vote in the NYHIMA election • Eligibility to serve on a NYHIMA committee • Eligibility to apply for NYHIMA scholarships • Access to the members-only portal of the NYHIMA website with access to HIM professionals through a membership directory. • The opportunity to participate on the many state & federal legislative initiatives that will have a direct impact on HIM professionals 	4.2.2 NYHIMA Dues Paying Members. NYHIMA Dues Paying Members shall be those qualifying individuals who support the purposes and mission of NYHIMA and AHIMA, are members of AHIMA (see 4.2.1), apply for paying membership to NYHIMA and who timely pay the dues established by NYHIMA. The Board of Directors shall have the right to deny or terminate the membership of any NYHIMA Dues Paying Member, or to deny access to or participation in the programs or services of NYHIMA, if such individual fails to meet the qualifications for membership or fails to pay dues on a timely basis. Membership shall entitle individuals to participate in the programs and services of NYHIMA, with the rights and benefits that are accorded to members by NYHIMA and AHIMA. NYHIMA Dues Paying Members shall have the right to elect the Board of Directors of NYHIMA as set forth below. Any professional in the health information management profession or its related fields who meets the qualifications set forth in these Bylaws and pays the NYHIMA membership fee, is eligible for NYHIMA Dues Paying Membership. NYHIMA Dues Paying Members in good standing shall be entitled to full membership privileges to include: <ul style="list-style-type: none"> • Assignment to a Component Local Association (CLA) of the member's choice,, providing opportunity for local networking and educational 	Expanded definition of NYHIMA Membership and eligibility. Now able to choose CLA instead of being assigned based on county of residence.

	<p>offerings;</p> <ul style="list-style-type: none"> •An interactive CLA community with the NYHIMA Board of Directors and Central Office that provides consultation services via leadership retreats and consultation calls; •Discounted registration fees for NYHIMA's continuing education programs and events; •Eligibility to hold a NYHIMA office; •Eligibility to vote in the NYHIMA election; •Eligibility to serve on a NYHIMA committee; •Eligibility to apply for NYHIMA scholarships; and •Access to the members-only portal of the NYHIMA website with access to HIM professionals through a membership directory. 	
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<p>4.5.3 Student. A student currently enrolled in a formal certificate or degree granting program directly relevant to NYHIMA’S Purposes, who meets the qualifications set forth in these Bylaws is eligible for Student membership.</p> <p>A student may retain this type of membership until graduation from that program, or for a maximum of four years or until registering for an AHIMA certification examination. After which the student shall be transferred to a NYHIMA Dues Paying membership. Student Members shall have the same rights and privileges as NYHIMA Dues Paying members, except that, Student members shall not have any voting privileges or be eligible to serve as an Officer or Director of NYHIMA or to serve in the House of Delegates</p>	<p>4.2.3 Student Members. A student currently enrolled in a formal certificate or degree granting program directly relevant to AHIMA’s purposes, who meets the qualifications set forth in these Bylaws is eligible for Student Membership. A student may retain this type of membership until graduation from that program, or for a maximum of four years or until registering for an AHIMA certification examination (within 2 years of graduation). After which the student shall be transferred to a NYHIMA Dues Paying Membership. Student Members shall have the same rights and privileges as NYHIMA Dues Paying Members, except that, Student Members shall not have any voting privileges, shall not be eligible to chair a NYHIMA Committee, shall not be eligible to serve as an Officer or Director of NYHIMA, or to serve in the AHIMA House of Delegates.</p>	<p>Student Membership defined with roles and abilities</p>
<p>4.5.4 Emeritus. In recognition of their service to the profession, AHIMA members that are age 65 and over are eligible for recognition as a member Emeritus in AHIMA and NYHIMA and shall be eligible for senior member dues status. Members Emeritus in good standing shall have all membership privileges available to NYHIMA Dues Paying members, including the right to vote.</p>	<p>4.2.4 Emeritus Members. In recognition of their service to the profession, AHIMA members that are age 65 and over are eligible for recognition as a Member Emeritus in AHIMA and NYHIMA and shall be eligible for Emeritus Member dues status. Members Emeritus in good standing shall have all membership privileges available to NYHIMA Dues Paying members, including the right to vote.</p>	<p>Emeritus Membership defined with roles and abilities</p>

<p>4.6 Application for Active AHIMA Membership. Any person who wishes to become a member of NYHIMA shall complete an application for membership in AHIMA on a form approved by the AHIMA Board of Directors and shall be accompanied by the then applicable dues and fees for the relevant type of membership. A member in good standing in AHIMA is automatically an AHIMA Active Member in NYHIMA. An Active AHIMA member shall be ineligible to hold office, vote, serve as delegate, committee member or chair, and shall pay non-member registration fees at educational programs and annual meetings.</p>	<p>4.3 Application for AHIMA Dues Paying Membership. Any person who wishes to become a member of NYHIMA shall complete an application for membership in AHIMA on a form approved by the AHIMA Board of Directors and shall be accompanied by the then applicable dues and fees for the relevant type of membership. A member in good standing in AHIMA is automatically an AHIMA Dues Paying Member in NYHIMA. An AHIMA Dues Paying Member shall be eligible to hold office, vote, serve as delegate, committee member or chair, and shall pay nonmember registration fees at educational programs and annual meetings.</p>	<p>Outlining edibility difference between AHIMA Members and NYHIMA Members.</p>
<p>4.8 Failure to Pay Dues and Fees. Active AHIMA Members shall pay membership dues and fees to AHIMA. NYHIMA Dues Paying Members shall pay membership dues to NYHIMA within thirty (30) days of their due date. Failure to pay timely dues and fees shall cause a member to cease being in good standing and may be grounds for expulsion from membership in NYHIMA under the procedures set forth in the NYHIMA Policy and Procedure Manual.</p>	<p>4.5 Failure to Pay Dues and Fees. AHIMA Dues Paying Members shall pay membership dues and fees to AHIMA. NYHIMA Dues Paying Members shall pay membership dues to NYHIMA within thirty (30) days of their due date. Failure to pay timely dues and fees shall cause a member to cease being in good standing and may be grounds for expulsion from membership in NYHIMA under the procedures set forth in the NYHIMA Policy and Procedure Manual.</p>	<p>Outlining eligibility difference between AHIMA Members and NYHIMA Members.</p>
<p>4.11 Annual Meeting of the Members. An annual meeting of the members shall be held each year in June at the offices of the Corporation, or at such other time and location as determined by the Board of Directors, for the purpose of education on matters of relevance to the health information management profession and to NYHIMA, professional networking, and for the transaction of such other business as may come before the meeting.</p>	<p>4.8 Annual Meeting of the Members. An annual meeting of the members shall be held each year in June at the offices of the Corporation, or at such other time and location as determined by the Board of Directors, for the purpose of education on matters of relevance to the health information management profession and to NYHIMA, NYHIMA Annual Member Business Meeting, professional networking, and for the</p>	<p>Added Annual Business meeting</p>

	transaction of such other business as may come before the meeting.	
Added Clause	4.9.1 Electronic Meetings. Electronic Meetings of the members of NYHIMA or of any committees or teams may be held at any time upon call by the President/Chair of the Board of Directors. Notice shall be provided stating the time and place of the meeting and the purpose or purposes for which the meeting is called.	Periodic voting will happen electronically for the Association
Added Clause	4.9.2 Conference Call Meetings. Conference Call Meetings of the members of NYHIMA or of any committees or teams may be held at any time upon call by the President/Chair of the Board of Directors. Notice shall be provided stating the time and place of the meeting and the purpose or purposes for which the meeting is called.	update to meeting type
Article V Board of Directors section "Office Operations Manager"	Article V Board of Directors section "Central Office Coordinator"	Title change throughout section
6.4 Duties of President/Chair. The President/Chair shall be the chief elected officer of NYHIMA. The President/Chair shall preside at all meetings of the members, the Board of Directors, and the Executive Committee. The President/Chair will determine, in consultation with the Office Operations Manager, the regular agenda of all meetings of the members, the Board of Directors, and the Executive Committee. The President/Chair shall present a report at an Annual meeting, appoint the chairs and members of committees (unless otherwise specified herein) authorized by the Board of Directors, act as liaison between NYHIMA's staff and the Board, and perform such other duties as are inherent in the office of President/Chair or as authorized by the Board of Directors. The President/Chair shall certify and keep at the principal office of	6.4 Duties of President/Chair. The President/Chair shall be the chief elected officer of NYHIMA. The President/Chair shall preside at all meetings of the members, the Board of Directors, and the Executive Committee. The President/Chair will determine, in consultation with the Central Office Coordinator, the regular agenda of all meetings of the members, the Board of Directors, and the Executive Committee. The President/Chair shall present a report at an Annual Meeting, appoint the chairs of committees (unless otherwise specified herein) authorized by the Board of Directors, act as liaison between NYHIMA's staff and the Board,	Added wording to clarify Audit committee

<p>NYHIMA the original or a copy of the Articles of Incorporation and these Bylaws, as amended to date, as well as a book of minutes of all meetings of the members and the Board of Directors, and any committees having any of the authority of the Board of Directors. The President/Chair shall serve as the Chair of the Audit Committee. The President/Chair shall perform any and all other duties incident to the office of President/Chair and other duties as may be prescribed by law, the Articles of Incorporation, these Bylaws, or the Board of Directors. The President/Chair must be an NYHIMA Dues Paying Member in good standing of AHIMA and NYHIMA and hold an AHIMA-approved certificate/credential.</p>	<p>and perform such other duties as are inherent in the office of President/Chair or as authorized by the Board of Directors. The President/Chair shall certify and keep at the principal office of NYHIMA the original or a copy of the Articles of Incorporation and these Bylaws, as amended to date, as well as a book of minutes of all meetings of the members and the Board of Directors, and any committees having any of the authority of the Board of Directors. The President/Chair shall serve as the Chair of the Audit Committee (a subcommittee of the Finance Committee). The President/Chair shall perform any and all other duties incident to the office of President/Chair and other duties as may be prescribed by law, the Articles of Incorporation, these Bylaws, or the Board of Directors. The President/Chair must be an NYHIMA Dues Paying Member in good standing of AHIMA and NYHIMA and hold an AHIMA-approved certificate/credential.</p>	
<p>6.6 Duties of the Past President. The Past President is responsible for assisting the President/Chair in providing leadership oversight and guidance to the Board and the membership in all affairs of the state Association. The Past President shall mentor the President/Chair and President/Chair-Elect and serve as the Chair of the Nominating and Governance Committees and a member of the Bylaws committee. The Past President also works with the NYHIMA Central Office to review Local Component Association Bylaws and amendments for approval, prepares proposed Bylaws amendments for submission to AHIMA for approval, and performs the annual update review</p>	<p>6.6 Duties of the Past President. The Past President is responsible for assisting the President/Chair in providing leadership oversight and guidance to the Board and the membership in all affairs of the state Association. The Past President shall mentor the President/Chair and President/Chair-Elect and serve as the Chair of the Nominating, Governance and Bylaws committees. The Past President also works with the NYHIMA Central Office to review Local Component Association Bylaws and amendments for approval, prepares proposed Bylaws</p>	<p>Clarification of role</p>

of the NYHIMA Procedure Manual.	amendments for submission to AHIMA for approval, and performs the annual update review of the NYHIMA Procedure Manual.	
6.8 Duties of Communications Director. The Communications Director shall serve as the Chair of the Editorial Board, responsible for oversight of the Association's newsletter, Perspectives Online, as described in the NYHIMA Policy and Procedure Manual. The Communications Director shall also approve a monthly social media calendar supplied by the Central Office and provide content to the Central Office to use on all social media platforms. The Communications Director also is a member of the Membership Committee.	6.8 Duties of Communications Director. The Communications Director shall serve as the Chair of the Editorial Committee, responsible for oversight of the Association's newsletter, Perspectives Online, as described in the NYHIMA Policy and Procedure Manual. The Communications Director shall also approve a monthly social media calendar supplied by the Central Office and provide content to the Central Office to use on all social media platforms. The Communications Director also is a member of the Membership Committee.	Clarification of role
8.1 Committees. The Board of Directors, by resolution adopted by a majority of the full Board of Directors, may designate one or more committees to carry on authorized activities of NYHIMA. Committees may be formed on an ad hoc basis for a defined period of time or effort as provided for in the resolution. The Board President/Chair shall select and appoint the members and the chairs of all committees, unless otherwise specified herein. Committee Chairs must be NYHIMA Dues Paying Members of NYHIMA. The Board President/Chair may attend and participate in meetings of any committees and shall have voting rights in committees to the extent provided for in the resolution or in these Bylaws.	8.1 Committees. The Board of Directors, by resolution adopted by a majority of the full Board of Directors, may designate one or more committees to carry on authorized activities of NYHIMA. Committees may be formed on an ad hoc basis for a defined period of time or effort as provided for in the resolution. The Board President/Chair shall select and appoint the chairs of all committees, unless otherwise specified herein. Committee Chairs must be NYHIMA Dues Paying Members of NYHIMA. The Board President/Chair may attend and participate in meetings of any committees and shall have voting rights in committees to the extent provided for in the resolution or in these Bylaws	wording clarification
8.2.1 Executive Committee. The Executive Committee shall be comprised of the President/Chair, the	8.2.1 Executive Committee. The Executive Committee shall be comprised of the	Eliminated Secretary as role

<p>President/Chair-Elect, the immediate Past President/Chair, the Secretary, and the Treasurer/Finance Director.</p> <p>When the Board of Directors is not in session, the Executive Committee shall possess and exercise all powers of the Board of Directors in the management of the business and affairs of NYHIMA that lawfully may be exercised by the Executive Committee, except as specified in Section 5.1. The Executive Committee shall provide reasonable notice under the circumstances to the full Board of Directors of action taken by the Committee between meetings. The Executive Committee shall then provide a complete report on such action at the next meeting of the Board and may elect to do so in executive session.</p>	<p>President/Chair, the President/Chair-Elect, the immediate Past President/Chair, the Communications Director, and the Treasurer/Finance Director. When the Board of Directors is not in session, the Executive Committee shall possess and exercise all powers of the Board of Directors in the management of the business and affairs of NYHIMA that lawfully may be exercised by the Executive Committee, except as specified in Section 5.1. The Executive Committee shall provide reasonable notice under the circumstances to the full Board of Directors of action taken by the Committee between meetings. The Executive Committee shall then provide a complete report on such action at the next meeting of the Board and may elect to do so in executive session.</p>	
<p>8.2.2 There shall be a subcommittee of the Finance Committee, the Audit Committee will serve a one-year term and shall be comprised of no fewer than three (3) Directors appointed by the Board President/Chair. The Treasurer/Finance Director may not serve as the Chair of the Audit Committee.</p>	<p>8.2.2 There shall be a subcommittee of the Finance Committee, the Audit Committee. Audit Committee members will serve a one-year term and shall be comprised of no fewer than three (3) Directors appointed by the Board of Directors. The Treasurer/Finance Director may not serve as the Chair of the Audit Committee</p>	<p>Clarification of role</p>
<p>8.2.3 Nominating Committee. The Nominating Committee shall be comprised of the presidents of the Component Local Associations. The Chair of the Committee shall be the immediate Past President/Chair. The Office Operations Manager shall serve as a non-voting, ex-officio member of the Committee. The Chair and the members of the Committee must be NYHIMA Dues Paying Members in good standing of AHIMA and NYHIMA.</p>	<p>8.2.3 Nominating Committee. The Nominating Committee shall be comprised of the presidents of the Component Local Associations. The Chair of the Committee shall be the immediate Past President/Chair. The Central Office Coordinator shall serve as a non-voting, ex-officio member of the Committee. The Chair and the members of the Committee</p>	<p>Clarification of role</p>

<p>The Committee shall identify and recruit qualified individuals to serve on the Board of Directors and as elected Delegates to the American Health Information Management Association House of Delegates. It shall be the duty of the Committee to present to the NYHIMA Dues Paying Members in good standing of this Association a ballot with candidates for each position to be filled according to the schedule as set forth in Section 6.6 of these Bylaws and in the NYHIMA Policy and Procedure Manual. Alternatively, the Committee may present a slate of candidates for election as set forth in Section 5.5 of these Bylaws and in the NYHIMA Policy and Procedure Manual.</p>	<p>must be NYHIMA Dues Paying Members in good standing of AHIMA and NYHIMA. The Committee shall identify and recruit qualified individuals to serve on the NYHIMA Board of Directors, as elected Delegates to the American Health Information Management Association House of Delegates, and the NYHIMA Awards Committee. It shall be the duty of the Committee to present to the NYHIMA Dues Paying Members in good standing of this Association a ballot with candidates for each position to be filled according to the schedule as set forth in Section 6.6 of these Bylaws and in the NYHIMA Policy and Procedure Manual. Alternatively, the Committee may present a slate of candidates for election as set forth in Section 5.5 of these Bylaws and in the NYHIMA Policy and Procedure Manual.</p>	
<p>8.3 Board Liaison Assignments are as follows: To assist in continuing to fulfill NYHIMA's Strategic Plan, a Board member shall sit on the Annual Meeting, Education, Advocacy, and Membership Committees. The term will be for the length of their appointed Board terms (one year for the President/Chair, President/Chair-Elect, and Past President and two years for Communications Director).</p>	<p>8.3 Board Liaison Assignments are as follows: To assist in continuing to fulfill NYHIMA's Strategic Plan, a Board member shall sit on the Annual Meeting, Education, Advocacy, and Membership Committees. The term will be for the length of their elected Board terms (one year for the President/Chair, President/Chair-Elect, and Past President and two years for Communications Director).</p>	<p>wording change from appointed to elected</p>

<p>9.3.1 Membership. (a) The membership of a Component Local Association shall be composed of NYHIMA Dues Paying Members who have submitted written notification to the Central Office of NYHIMA identifying the Component Local Association with which they wish to become affiliated. Any Component Local Association may have supporting members and may confer honorary membership in the Component Local Association provided the same qualifications and limitations in the Component State Association (CSA) shall apply. (b) A supporting member is any person who does not meet the qualifications for active or student membership in NYHIMA and who is interested in promoting the purposes of the Component Local Association.</p>	<p>9.3.1 Membership. (a) The membership of a Component Local Association shall be composed of NYHIMA Dues Paying Members who have submitted on their NYHIMA application or renewal to the Central Office of NYHIMA, the identified Component Local Association with which they wish to become affiliated. (b) Any Component Local Association may have supporting members and may confer honorary membership in the Component Local Association provided the same qualifications and limitations in the Component State Association (CSA) shall apply. (c) A supporting member is any person who does not meet the qualifications for AHIMA Dues Paying Member, NYHIMA Dues Paying Member, Student Member, or Emeritus Member in NYHIMA and who is interested in promoting the purposes of the Component Local Association.</p>	<p>Periodic review to update the NYHIMA Bylaws so that they support our current operating procedures.</p>
<p>16.1 Adoption of Amendments. The power to alter, amend, or repeal the Bylaws of NYHIMA, or to adopt new bylaws, is vested in the NYHIMA Dues Paying Members of NYHIMA. The affirmative vote of a two-thirds (2/3) majority of the votes of the NYHIMA Dues Paying Members cast at a meeting at which a quorum is present shall be sufficient to effectuate such action.</p>	<p>16.1 Adoption of Amendments. The power to alter, amend, or repeal the Bylaws of NYHIMA, or to adopt new bylaws, is vested in the NYHIMA Dues Paying Members of NYHIMA. The affirmative vote of a two-thirds (2/3) majority of the votes of the NYHIMA Dues Paying Members cast electronically or at a meeting at which a quorum is present shall be sufficient to effectuate such action.</p>	<p>Periodic review to update the NYHIMA Bylaws so that they support our current operating procedures.</p>

NYHIMA Leadership

The leadership goal in the NYHIMA Strategic Plan calls for the NYHIMA leadership to:

- Strengthen our governance and administration paradigm
- Establish a new leadership development program.
- Develop templates for governance and administrative needs and consistency.
- Create and implement new committee operations structure.
- Continue long-range planning of Annual Conference and major events.

In 2018-19, the focus of the NYHIMA Board of Directors was to implement our strategic plan leadership goal. In addition to amending the NYHIMA bylaws, the Board refurbished NYHIMA's policies and procedures, and updated job descriptions for all NYHIMA Board and Committee members.

The job descriptions, policies and procedures, and bylaws will be provided to the Board of Directors and Committee Chairs at the beginning of each NYHIMA year.

This will ensure that the leadership within NYHIMA upholds the highest level of standards for the membership and allows the association to stay true to our core values.

NYHIMA Committees and Component Local Associations (CLAs)

In 2018-19, the NYHIMA Board of Directors worked with a newly established a committee operational structure to form committees with CLA Local Leaders supplying talent and voices from the field on the standing committees of Membership, By-Laws, Awards, Nominating, Advocacy, and Education. By-Law Review of CLA's was also a collaboration between the NYHIMA Board of Directors and Local Leaders

In September 2018 and in April 2019, the NYHIMA Board of Directors, Local Leaders from each CLA, the NYHIMA Central Office, and representatives from Capitol Hill Management Services met in Albany, NY to hold Leadership Retreats.

Fall Local Leadership Retreat, September 2018:

- Primary Focus: Working Together: NYHIMA and CLA's, HIM Education in NYS

Spring Local Leadership Retreat, April 2019:

- Primary Focus: Effective Reporting, Bylaws workshop
- Strategic Planning prep for 2020-2023

At both Leadership Retreats, all nine (9) Component Local Associations were represented.

NYHIMA Annual Conference Dates

2019 Annual Conference

Navigating Together Towards Tomorrow

June 2 – 5, 2019

The Downtown Marriott, Syracuse, NY

Hosted by: CNYHIMA

2020 Annual Conference

June 7 – 10, 2020

Hyatt Regency, Buffalo, NY

Hosted by: HIMAWNY

2021 Annual Conference

June 6 – 9, 2021

TBD Venue, Tarrytown, NY

Hosted by: TZHIMA

2018-19 Service and Recognition Awards

Distinguished Member: Darlene McKendrick, BS, RHIT, CCS with RRHIMA

Honors an individual who has made significant contributions at the local, state, and national level in support of the HIM profession.

Mentor Award: Cindy Alsheimer, RHIT with CNYHIMA

Honors an individual with a record of fostering enthusiasm for the HIM profession, encouraging people to enter the field, and providing ongoing career guidance to new professionals.

HIM Industry Award: Donna Silsbee, PhD, RHIA, CTR, CCS with CNYHIMA

HIM Industry Champion Award recognizes those individuals who have worked tirelessly to support the HIM profession by advancing NYHIMA's leadership position.

Peter Micallef Volunteer Award: Frances Scott, RHIT with CNYHIMA

The purpose of the Peter Micallef Volunteer Award is to honor an Active Dues Paying Member of NYHIMA who has served as a consistent and exemplary volunteer supporting the mission of NYHIMA.

Joel Schwartz Recognition Award: Meg DeVoe, CCS with AdHIMA

The Joel Swartz Rising Star Award was initially established to honor Joel Schwartz of Hypertype and recognize his contributions to the transcription field and our profession.

Educator Award: Sharon Inero, RHIA with RRHIMA

The Educator Award is for excellence in training new health information management (HIM) professionals. The health information, management field depends on a continual influx of well-trained new talent.

Mary Zannis Scholarship

Ying Situ – SUNY Polytechnic Institute

Returning Student Scholarship

Karin Vanderveer – Suffolk Community College

Book Fund Award

Jhenelle Davis – SUNY Broome Community College

Ying Situ – SUNY Polytechnic Institute

NYHIMA Outstanding Achievement Awards

The Outstanding Achievement Award(s) is presented to a senior student(s) in a CAHIIM Accredited Associate or Baccalaureate HIM Program.

Chandra Dougherty: Alfred State College

Afroditi Milisi: Borough of Manhattan Community College

Omar Almashhadani: CUNY School of Professional Studies

Karen Cirillo: Long Island University Post

Tatyana Davis: Monroe Community College

Elizabeth Mitchell: Onondaga Community College

Theresa Ferencsik: Suffolk County Community College

Laura Ingraham: SUNY Broome Community College

Roderick Angell: SUNY Polytechnic Institute

NYHIMA Clinical Preceptors Awards

The Clinical Preceptors Award(s) is presented in recognition of the efforts of outstanding clinical preceptors.

Wendy Stoklosa, RHIT, CTR: Alfred State College

Sylvia Semenskaya, RHIA: Borough of Manhattan Community College

Diana Adam-Podgornik, RHIT: Monroe Community College

Chris Hoskins, RHIA, CTR, MS: Onondaga Community College

Marlyne Renaudin-Guerrier, RHIA, CPC: Plaza College

Emily Wright: SUNY Broome Community College

Laurie Bach, MS, RHIA SUNY Polytechnic Institute

Linda Hauck, MA, RHIA, CTR: Trocaire College

NYHIMA 2018-19 Activities

July 2018: AHIMA Leadership Conference, Chicago IL

September 2018: Local Leaders Retreat and Coat Drive, Albany NY

September 2018: AHIMA House of Delegates, Miami, FL

March 2019: AHIMA Advocacy Summit, Washington, DC

Spring 2019: Local Leaders Retreat and Food Drive, Albany, NY

June 2019: NYHIMA Annual Conference and Annual NYHIMA Member Business Meeting, Syracuse, NY

2019-20 Election Results

President/Chair-Elect: Meg DeVoe, CCS

Treasurer/Finance Director: Deb Symonds, RHIT, CTR

Education/Programs Director: Robert (Bob) Majewski, RHIT

AHIMA Delegate at Large: Mari Pirie-St. Pierre, RHIA

Awards Committee:

Hugh Brown, RHIT

Gabby Grygus, MBA, RHIA, CHPS

Susan Goldson, RHIT, CCS, CCS-P

Katherine Kozlowski, RHIA

Carol Maimone, RHIT

2018-19 NYHIMA Board of Directors Reports

President/Chair Elect: Sue Clarke-Kendrick, RHIA

It was my pleasure to transfer from Education Chair mid-year to the President/Chair Elect. My passion in the field, and what I strive for is education and integrity. I always enjoy networking with colleagues and friends from across the state each year, and I'm proud of the members we are so fortunate to have in New York!

As President Elect, I attended both the NYHIMA Fall and Spring Board and Local Leaders meeting held in Albany, which provided another great opportunity to network and educate among colleagues who share common goals for the association.

I have had a wonderful experience working with Jeffery and the board. I have been a member of NYHIMA for many years and look forward to adding my experience to the long line of leaders.

I was fortunate enough to find this profession. Throughout my education I had many good professors who guided me on this path. My career has evolved from learning how to manage, to the ability to lead others and inspire the next generation. Through this journey I have had the pleasure of working with wonderful organizations and people. I have been recognized for mentorship and leadership within the field throughout the years. It is all truly humbling.

I have also had the pleasure to network and serve on various committees for NYHIMA, HFMA, and AHIMA, and TZHIMA. I have touched lives of many upcoming and new HIM professionals and in the recent years given the opportunity to create and chair programs in HIM.

I have served as the: TZHIMA President, NYHIMA Education Chair, President-elect, Advocate in Washington DC, and attended AHIMA leadership conferences in Chicago.

I would like to use my platform to work closely with the CLA's and looking to improve what we do and how we do it.

Goals for this year include

- Develop the next three-year strategic plan for NYHIMA

- An education survey so we can provide meaningful and beneficial learning opportunities
- Looking at new ways to deliver education programs
- Using the new website to create communities around areas of interest.
- Making sure you know the benefits of membership all opinions welcome.

I hope all of you are as excited as I am to work with this new board. Our volunteers are the backbone of our organization. Volunteering has provided me with friendships, partnerships and supportive networking relationships.

Please consider giving your time and talent to NYHIMA.

I also thank the NYHIMA Board of Directors for all they have committed into making our CSA the very best! I'm truly honored to serve you all as the 2019-2020 NYHIMA President.

Immediate Past President: Kim Charland, BA, RHIT, CCS

The NYHIMA Past President is responsible for assisting the President and providing leadership oversight and guidance to the Board of Directors and the Membership in all affairs of the state Association. This position is also responsible to serve as Chairperson of the Nominating and Bylaws Committees.

Accomplishments:

- Participated in:
 - 2018-19 NYHIMA Board Meetings and other leadership calls/meetings
 - 2018-19 NYHIMA Fall and Spring Local Leaders Retreats
 - 2019 NYHIMA Annual Conference (Board Member and educational speaker)
 - 2018 AHIMA Annual Conference
 - 2018 AHIMA House of Delegates
- Served as Chairperson of the Nominating Committee and in collaboration with local leadership and the NYHIMA Central Office staff, completed the 2019-20 ballot that was then submitted for a vote to NYHIMA Dues Paying Members. The successful candidates for the elected positions were made known to the Membership following the election.
- Served as Chairperson of the Bylaws Committee and in coordination with NYHIMA Central Office staff and other members of the Board of Directors,

reviewed and updated the NYHIMA Bylaws, which after being approved by AHIMA were submitted for a vote to NYHIMA Dues Paying Members.

- Reviewed and updated NYHIMA policies and procedures, Board of Director job descriptions, and NYHIMA Committee descriptions.
- Reviewed and updated NYHIMA Award and Scholarship descriptions and prepared and submitted an article explaining the changes that was then published in an edition of Perspectives Online for our Membership.
- Reviewed seven Component Local Association (CLAs) Bylaws that were submitted to NYHIMA, two CLA's did not submit bylaws. This review is to ensure compliance and that there are no conflicts with NYHIMA bylaws. NYHIMA's Central Office assisted and provided a session during the Spring Local Leaders Retreat to assist the CLA's with 2019 updates.

Finance Director: Frances A. Scott, RHIA

The NYHIMA Board continues with our goal to increase income over expenses. With the help of our Central Office, the support of the NYHIMA membership and the work of the Board, we are continuing to be successful in achieving this goal. As the 2019-2020 budget is prepared, we will continue to work toward a positive financial trend to ensure the continued stability of NYHIMA.

REVENUE - 7/1/17-3/31/19		EXPENSES - 7/1/17-3/31/19	
AHIMA Dues Rebate	\$ 84,269.05	Postage	\$ 3,889.86
NYHIMA Dues	\$ 22,895.00	Central Office (Cap Hill)	\$ 73,377.18
Consultant's Listing	\$ 750.00	Storage	\$ 150.00
Education	\$ 16,079.99	Office Insurance	\$ -
Donations + Interest (Scholarships)	\$ 281.90	General Expenses	\$ 1,714.90
Zannis Fund Interest (\$170.55)		D&O Insurance	\$ 893.08
Soberano Memorial Fund (\$111.35)		Investment/Bank Fees	\$ 1,801.96
Schwartz Memorial Fund (\$0.00)		Credit Card Fees	\$ 1,736.39
Coding Guidelines	\$ 75.00	Interest Expense	\$ 2,839.06
Website	\$ 700.00	Dept of State Annual Fee	\$ -
Non-Operating	\$ 6,143.09	Local President's Meeting	\$ 6,134.83
Dividends Merrill Lynch (\$5236.44)		Board of Director's Expense	\$ 4,197.69
Interest Merrill Lynch (\$906.60)		AHIMA Meetings	\$ 10,224.65
Key Bank Ultra MMF Interest (\$.05)		Legislative	\$ -
2018 Annual Conference	\$ 34,280.00	Website Maintenance	\$ 4,591.12
Corporate Partnership	\$ 500.00	Education	\$ 12,044.93
TOTAL INCOME	\$ 165,974.03	Membership Committee	\$ 160.00

		Annual Conference 2019	\$ 8,519.11
		Auditor	
		Legal	
		Social Media	\$ 3,819.24
		AHIMA FORE Donation	\$ 1,188.59
		TOTAL EXPENSE	\$ 137,282.59

ASSETS - 7/1/17-3/31/19		LIABILITIES 7/1/17-3/31/19	
Cash, Cash Equivalents, Investments	\$ 377,989.62	*Line of Credit	\$ 54,999.76
Fixed Assets	\$ -	Accounts Payable	\$ 1,675.20
TOTAL ASSETS	\$ 377,989.62	Accrued Expenses	\$ 950.00
		TOTAL LIABILITIES	\$ 57,624.96
EQUITY - 7/1/17-3/31/19		*Line of Credit paid off in April 2019	
Net Assets (FUND BALANCE)	\$ 258,112.94		
Zannis Endowment	\$ 25,000.00		
Scholarship Funds Accumulation	\$ 4,134.58		
Net Income	\$ 34,067.14		
TOTAL EQUITY	\$ 321,314.66		

NYHIMA Budget for 2019-2020 - DRAFT				
INCOME				
		2018-2019		2019-2020
4050	AHIMA Dues Rebate	\$ 85,000.00		\$ 85,000.00
4100	NYHIMA Dues	\$ 30,000.00		\$ 30,000.00
4235	Annual Conference	\$ 123,195.00		\$ 115,000.00
4250	Consultant's Listing (Dues)	\$ 500.00		\$ 500.00
4260	Corporate Partnership	\$ 5,000.00		\$ 5,000.00
4300	Education Income	\$ 28,000.00		\$ 20,000.00
4329	Key Bank Ultra MMF Interest			
4331	Zannis Fund Interest			
4332	Dividends - Merrill Lynch	\$ 6,000.00		\$ 5,000.00
4333	Interest - Merrill Lynch	\$ 1,500.00		\$ 1,000.00
4500	Website Revenue	\$ 500.00		\$ 750.00
4600	Coding Guidelines	\$ -		\$ -
4710	Long Term Care Section	\$ -		\$ -
4711	Misc. Income			
9010	Soberano Memorial Fund	\$ 300.00		\$ 300.00
9050	Schwartz Emerging Leader	\$ 300.00		\$ 100.00
Total Income		\$ 280,295.00		\$262,650.00
EXPENSES				
5050	Dues Mailing	\$ 4,000.00		\$ 2,000.00
5201	Capitol Hill Mgmt Services	\$ 97,850.00		\$ 97,850.00
5205	Social Media	\$ 4,800.00		\$ 4,800.00

5230	Telephone	\$ 360.00	\$ 360.00
5300	Miscellaneous Office Expense	\$ 200.00	\$ 200.00
5310	Office Supplies	\$ 500.00	\$ 200.00
5320	Office Printing	\$ 1,000.00	\$ 1,400.00
5350	Storage	\$ 600.00	\$ -
5400	Office Insurance	\$ -	\$ -
5450	Investment Fees-Merrill Lynch	\$ 2,500.00	\$ 2,000.00
6100	General Expenses	\$ 500.00	\$ 200.00
6109	Interest Expense	\$ 3,500.00	\$ 3,500.00
6110	Credit Card Fees	\$ 4,500.00	\$ 4,500.00
6111	Bank Charges	\$ 200.00	\$ 100.00
6300	Auditor/Bookkeeper	\$ 900.00	\$ 900.00
6320	Legal Expense	\$ 1,000.00	\$ 1,000.00
6341	D&O Insurance	\$ 1,575.00	\$ 1,575.00
6350	Dept of State Annual Fee	\$ 100.00	\$ 100.00
6400	Local President's Meetings	\$ 12,000.00	\$ 12,000.00
6420	Board of Director's Expenses	\$ 4,000.00	\$ 4,200.00
6430	President's Expenses	\$ 500.00	\$ 250.00
6435	President-Elect Expenses	\$ -	\$ -
6440	Recognition & Service Awards	\$ 1,000.00	\$ 1,000.00
6445	AHIMA Foundation Donation	\$ 500.00	\$ 750.00
6450	AHIMA Leadership Conference	\$ 3,500.00	\$ 3,500.00
6451	AHIMA Advocacy Summit	\$ 3,500.00	\$ 4,500.00
6455	Delegates to AHIMA Convention	\$ 5,000.00	\$ 5,000.00
6470	Website Maintenance	\$ 5,000.00	\$ 5,000.00
7410	Long Term Care Section	\$ -	\$ -
7720	HIM Awareness Committee	\$ -	\$ 200.00
7830	Awards Committee	\$ -	\$ 200.00
7835	Membership Committee	\$ 250.00	\$ 200.00
7850	Education Expense	\$ 11,000.00	\$ 8,000.00
7860	Advocacy	\$ -	\$ -
7890	Public Relations Expense	\$ -	\$ 500.00
7921	Coding Roundtable	\$ -	\$ 500.00
8845	Annual Conference Expenses	\$ 101,150.00	\$100,000.00
9020	Soberano Fund Expended	\$ 1,000.00	\$ 500.00
9040	Zannis Scholarship	\$ 1,000.00	\$ 1,000.00
9060	Schwartz Emerging Leader	\$ 500.00	\$ 300.00
Total Expenses		\$ 273,985.00	\$268,285.00

Education Director: Leslie Mills, RHIA

The purpose of the committee is to plan, organize, and offer educational programs to the NYHIMA membership as part of the Association's strategic plan. We strive to offer programs for continuing education and to provide innovative programs of interest to members.

2018-19 Education Calendar:

- October 5, 12, 19, 26: ICD and CPT Webinar Series (1.5 each session, total of 6 CEUs)
- October 22, 2018: RHIT/RHIA prep (6 CEUs)
- October 23, 2018: CCS Prep Session (6 CEUs)
- November 15, 2018: Revenue Cycle Summit (6 CEUs)
- December 6, 2018: Reduction of Readmissions with Collaboration of Coding (6 CEUs)
- January 30, 2019: Webinar Road to Successful Denials (1.5 CEUs)
- March 13, 2019: Legal Update/Transgender/Breach Notification (6 CEUs)
- April 25, 2019: An Insider's Perspective on the 2019 Guidelines for Achieving a Compliant Query Practice Brief (1 CEU)
- May 3, 2019: AHIMA's Advocacy and Policy Efforts (1 CEU)
- May 7, 2019 – Top 10 Leadership Skills (1.5 CEUs)
- June 2, 2019: 2019 RHIT/RHIA Certification Exam Prep Session (7 CEUs)
- June 2, 2019: CCS/CCA Exam Prep Session (6 CEUs)
- June 2 – 5, 2019: NYHIMA Annual Conference – (earn up to 15 CEUs)
- June 28, 2019: Healthcare Data Mining Clinic: Targeting Complex Codes (1 CEU)

Total of 70 CEUs offered throughout the 2018-19 Year

Communications Director: Tennille Schmitt, RHIT

Perspectives Online

Continuing to encourage CLAs to share updates from their local organizations including member accomplishments or spotlights of existing or new members. Perspectives is published on a quarterly basis along with the end of the year edition.

Website and Conference App

The board worked with the Central Office to upgrade the NYHIMA website. The board also worked with the Central Office to offer a conference app called Map Dynamics for the 2019 Annual Conference which will allow members to see the schedule or events, speaker lists, vendors, etc.

Eblasts

September 2018 central office started sending out eblasts bi-weekly to all members titled NYHIMA New & updates. This was to try and keep the membership actively informed of upcoming events, variety of news and articles from related areas in the HIM profession, and various updates.

Social Media Platforms

In 2018-2019 NYHIMA has seen significant growth in the use of our three social media platforms.

Social Media	2018 Reach	2019 Reach (up to April 2019)
Facebook	500	5,661
Twitter	248	316
LinkedIn	34	130

Engage

Continue to monitor the Engage site through AHIMA. Have had questions on topics such as coding, credentialing, local organizations, release of information, job opportunities, and new members or students just looking for general information.

Advocacy Director: Darlene McKendrick, BS, RHIT, CCS

The purpose of this committee is to identify and review relevant Federal and State healthcare legislation affecting Health Information Management professionals and to represent NYHIMA during activities where legislative matters are being considered or acted upon.

Accomplishments:

- Formed a Legislative committee – reached out to all locals for a volunteer from each. Committee consisted of 5 volunteers representing 4 locals.
 - Committee members met via conference call and we discussed what topics would be relevant to write a white paper on. The group decided that “Patient Access and Amendments” were good areas to start. The white paper is in process and will be sent to the committee for input. Distribution to membership is slated for June.
 - Monitored State Track which is a tracking service that allows AHIMA State Advocates to follow regulations in all 50 states. Multiple daily e-mails are sent regardless of the type of legislation.
 - Attended several webinars on State Track training and Quarterly Check-In calls with AHIMA.
 - In September, there was a ‘call to action’ brought forth to the membership on the Part 2 Reform (Final Opioid Package). An e-mail blast did go to those on the NYHIMA distribution list encouraging them to contact their lawmakers to support provisions aligning Part 2 with HIPAA (HR6082/S 1850) within the final opioid package.
 - In October, along with President and President-Elect, discussions were initiated with Kelly McLendon to investigate the time commitment and cost analysis to revive the former NYHIMA Medicolegal manual. Kelly has experience with the HIPAA section for both Florida and California HIMA’s. We also had a call with Kelly Cooper who shared what is required for the initial undertaking and maintenance of the Florida Regulatory Reference Guide. This is still in process.
 - In November, AHIMA was asking the state CSA’s to consider signing onto stakeholder letter to further demonstrate that there is broad support to sign onto a stakeholder letter asking Senate Leadership to bring HR 6082 to the Senate floor for a vote during the lame-duck session for the bill. NYHIMA signed on to this letter.
 - Attended Advocacy Day in Washington DC, March 25-26 with President and President-Elect. Submitted an article regarding Advocacy Day and what topics were addressed:
 - o Patient Matching
 - o Extending the HIPAA Individual Right of Access to Non-Covered Entities
 - o Align HIPAA ‘Right of Access’ with ONC Health IT Certification Functionality
 - o Encourage Note Sharing with Patients in Real Time
-

2018-19 Component Local Associations (CLA) Reports

ADIRONDACK HEALTH INFORMATION MANAGEMENT ASSOCIATION (AdHIMA)

THE BOARD OF DIRECTORS:

- President: Carol Maimone, RHIT
- President Elect: Sherry LaBelle,
- Past President: Meg DeVoe, CCS
- Communications Director: Cindy Richards,
- Finance Director: Diane Seeley, RHIT
- First Year Education Director: Julie Brucker,
- Second Year Education Director:

ADIRONDACK HEALTH INFORMATION
MANAGEMENT ASSOCIATION



GOALS or Mission Statement: *The primary purpose of AdHIMA as a member association is to commit to excellence in the management of health information for the benefit of patients and providers. Its mission is to lead the health informatics and information management community to advance professional practice and standards in the Adirondack region.*

EDUCATIONAL SESSIONS:

- September 2018 - 3 CEUs
 - ICD-10-CM & PCS Annual Updates update
 - CMS DRG Updates
- October 2018 - 3 CEUs
 - Query Process & Clinical Validation
 - The HIPAA Breach Demystified
- December 2018: Co-Sponsored AdHIMA/HFMA Education Session- 3 CEUs
 - OPPS Update
 - CPT Updates
- February 2019 – 1.5 CEUs
 - Webinar: Patient Status and Inpatient Admission Orders: Interpreting the Latest Regulations
- April 11, 2019- 4 CEUs
 - Advanced ICD-10-PCS
- May 10, 2019- 6.5 CEUs
 - AdHIMA Annual Meeting Edison Club Rexford

MEMBERSHIP:

- 78 dues paying members for 2018/2019

ACCOMPLISHMENTS:

- Hosted Lynn Kuehn, national speaker, for April education session on ICD-10-PCS
- Held a webinar type meeting to accommodate winter weather issues
- Implemented hospitality initiatives for board members at local meetings
- Collaborating as a Board to bring improvements as we transition in to the next term
- Our AdHIMA current Past-President, Megan DeVoe, was elected as the NYHIMA President-Elect for 2019-2020
- Recruited high-level local candidates for next term election

- *AdHIMA bylaws are fully updated and in compliance with NYHIMA*
- *Co-Sponsored AdHIMA/HFMA Education Session*

The Financial Health of AdHIMA is Secure

CENTRAL NEW YORK HEALTH INFORMATION MANAGEMENT ASSOCIATION (CNYHIMA)

www.CNYHIMA.org

Cindy Alsheimer, RHIT – President

THE BOARD OF DIRECTORS:

President: Cindy A. Alsheimer, RHIT

E-mail: calsheimer@bishopcare.com cindyalsheimer@cnyhima.org

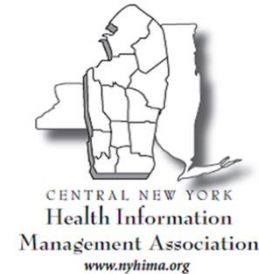
President-Elect: Susan Brush, RHIT

Past President: Michele Hasper, RHIT

Finance Director/Membership Coordinator: Nannette S. Backus, RHIA, CPC, CCS

Communications Director: Virginia Neumann, RHIT

First Year Education Director: Jeffery Youngs, RHIT



GOALS or Mission Statement:

The affairs and activities of CNYHIMA shall be carried out at all times for the purposes and in accordance with the terms set forth in these Bylaws. The primary purpose of CNYHIMA as a member association is to commit to excellence in the management of health information for the benefit of patients and providers. Its mission is to promote the art and science of health information administration in the Central New York areas through education; to encourage health information professionals in the Central New York area to attain the highest degree of competence possible through continuing education; to sponsor continuing education programs for the purpose of promoting optimal health care and containment of health care costs in the Central New York area to the extent that health information professions may contribute toward this goal; to provide an educational medium for the sharing of experiences, problems and their solutions in the health information field; to educate health information professionals concerning current and impending legislation, issues of confidentiality in health information practice, and medicolegal aspects of health information practice; to maintain contact with educational institutions in the Central New York area offering health information programs for the purpose of continuing professional and educational support for their students; to foster communication with all health care institutions in the Central New York area to keep them informed of educational programs and the experienced professional assistance available to their health information personnel; to promote the health information professional through educational concepts and good interpersonal and public relations; and to maintain and encourage adherence to a stated code of ethics through education. Central New York shall be and is a nonprofit corporation under the laws of the State of New York.

CNYHIMA is a non-profit organization whose membership consists of Health Information Management professionals employed in hospitals and other health care settings throughout Central New York. Our members possess training in the principles of health information

management and are certified and/or registered by the [American Health Information Management Association](#) (AHIMA).

EVENTS & EDUCATIONAL SESSIONS: (Title, Month, #CEU's awarded, number of attendees)

Total of 45 credits offered

- Release of Information/Medicolegal Issues in the Workplace – Eric Naegely, Attorney at Barclay & Damon LLP – October 3, 2018 – 2.0 CEU's, 32 attendees
- ICD-10CM & PCS and CPT Coding Updates – Michelle Bartholomew Green, RHIA, MVCC Adjunct Professor – November 3, 2018 – 3.0 CEU's, 34 attendees
- HIM's Role in Successful Standardization (AHIMA Webinar) – March 26, 2019 – SUNY Broome Community College – 2.0 CEU's, 33 attendees
- EHR- "How do you like me now? Kirsten M. Griffin, RHIT – March 26, 2019 – SUNY Broome Community College – 1.0 CEU's, 33 attendees
- Health Information Exchange-How can the HIE help your organization? – Tamie Kiniry, Regional Director HIE Community Engagement – HealtheConnections – April 12, 2019 CNYHIMA Annual Meeting – 1.0 CEU's, 108 attendees
- EHR Panel – HIM Health Care Settings-"Challenges We Face" Moderator- April 12, 2019 – CNYHIMA Annual Meeting – 1.5 CEU's, 108 attendees

Susan Brush, RHIT CNYHIMA President Elect-Acute Care Setting, Ginny Neumann, RHIT CNYHIMA Communications Director-Clinic Setting, Kathy McDonald, RHIA LTC Setting, Deborah Lollie, RHIT-Hospice Setting, Renee Olmstead, RHIA- Acute Care Setting

- Legal Issues in Medical Records – Eric Naegely, Attorney at Barclay & Damon LLP – April 12, 2019 CNYHIMA Annual Meeting – 1.0 CEU's, 108 attendees
- "Telling the Story: UB-04" – Marianne Sherlock, PT, RAC, CT, LNHA-Bishop Rehabilitation and Nursing Center – April 12, 2019 CNYHIMA Annual Meeting – 1.5 CEU's, 108 attendees
- HIM Professionals Role in the Revenue Cycle – Jeffrey Youngs, RHIT – Director of Patient Access – Crouse Hospital – 1.0 CEU's, 108 attendees
- Provided several opportunities for members to receive FREE CEU's throughout the year through educational institutions and HIM companies who allowed us to be included in continuing education – 31 CEU's – Several members commented they took advantage of FREE CEU opportunities

Membership Total:

- 178 professionals and 32 students. Total Membership – 210

GOALS

- Continue to provide ICD-10 Education as well as other HIM-related Education
- Continue our "Green" Initiative
- Continue to offer Annual scholarships for HIM Students
- Promote and increase awareness of the HIM Profession
- Continue to promote Long Term Care Group programs
- Continue to partner with other CLA's and AAPC Members in the area
- Form a LTC Summit Meeting in 2020 utilizing NYHIMA LTC Section which was disbanded and balance forward towards this event

- Partner with Northern New York Health Information Association for Joint Meeting in Watertown, NY for Fall of 2019
- Appoint a First Year Education Director for 2019-2020

Accomplishments for the Year:

- Continue to build relationships with other HIM professionals in our region (Watertown AAPC)
- Held several partnering education programs
- CNYHIMA continues to have a Long-Term Care Section and distribute queries through emails for all LTC members as needed
- Membership as of April 12, 2019 is “Gone Green” by sending all communication to members via email
- “Gone Green” by emailing all educational meeting presentations prior to event
- Christmas Party gathering on December 12, 2018 to promote networking and swap new Christmas Ornament to fellow attendee at Twin Tree’s Restaurant in Solvay, NY
- Continued to communicate with all HIM professionals within the region
- Provided membership with several HIM Local Job Postings throughout the year
- Provided several opportunities to members for FREE AHIMA CEU’s through the College of

St. Scholastica MOOC Programs, Verisma ROI Webinars, MRO Webinars, E-Harmony Webinars and CNYCC Webinars

- Presented for the eleventh-year annual student scholarships which were awarded at our CNYHIMA Annual Meeting on April 12, 2019
- CNYHIMA Annual Meeting in East Syracuse on Friday, April 12, 2019 with the theme of “Tour the World of HIM Excellence!”. Participants received 7.5 CEU’s and access to HIM Exhibitors, Cash N’ Carry Vendors and College showcases. All paid participants receive CNYHIMA membership for 2019-2020 as part of the registration fee. Provide several door prizes donated by Board members, CNYHIMA, and exhibitors, vendors and colleges. Provide a 50/50 raffle to benefit the CNYHIMA Student Scholarship Fund.
- Appointed by a full CNYHIMA Board Quorum- Jeffery Youngs, RHIT to hold the new position of CNYHIMA First Year Education Director
- NYHIMA President Cindy Alsheimer, RHIT Planning Chair and CNYHIMA Member Carolyn Hastings, RHIA Education Chair were appointed as NYHIMA Annual Conference Chairs and CNYHIMA Volunteer Committee was formulated for Planning and Education for NYHIMA Annual Conference to be held at the Marriott Downtown Hotel in Syracuse, New York from June 2, 2019 - June 5, 2019

Prizes won at our CNYHIMA Annual Meeting on Friday, April 12, 2019

CNYHIMA Annual Meeting Winners of the bigger prizes were:

Kristine McNeil-Vince's Gourmet Basket - donated by [Virginia Neumann](#), CNYHIMA Communications Director

Nancy Malbert -Large Tote for frozen food/storage containers, \$35 Gift Certificate from Wegman's - donated by [Cindy A. Alsheimer](#), CNYHIMA President

Kritina Thorb - \$25 Texas Road House Gift Certificate and \$15 Dunkin Donut Gift Certificate- donated by

[Nanette Backus](#), CNYHIMA Finance Director

[Kathy McDonald](#) - Movie Gift Basket-donated by [Susan Brush](#), CNYHIMA President-Elect
 Paula Ford-Decorative Dish/Platter/Bowl ++ Basket - donated by [Michele Hasper](#), CNYHIMA
 Past President
 Deanna Schabowski-OCC Gift Basket - donated by [Karen Fabrizio](#) SUNY OCC Associate Professor,
 Department Chair, HIT Program
 Beth Greenfield-Grand Prize-Double Tree Hotel - Overnight Stay and Breakfast - \$250 - donated
 by Linda Benn of Double Tree Hotel, East Syracuse.
 Many other attendees won several gifts donated by CNYHIMA and each of our
 Exhibitors/Vendors---
 Thank you all who attended and participated in the Scholarship Raffle!

Awards given:

(3) Student Scholarships awarded at our CNYHIMA Annual Meeting on Friday, April 12, 2019

- Jhenelle Davis of SUNY Broome Community College
- Elizabeth Myles of SUNY Onondaga Community College
- Hugh Brown, RHIT of SUNY Polytechnic

The Financial Health of CNYHIMA is Secure



HEALTH INFORMATION MANAGEMENT ASSOCIATION OF NEW YORK CITY (HIMANYC)

www.himanyc.org

Lisa Marie Todman-Legall, MSA, RHIT - President

THE BOARD OF DIRECTORS:

President:	Ms. Lisa Marie Todman, MSA, RHIT, Notary Public
President Elect:	Ms. Gabriela Grygus, MBA, RHIA, CHPS
Past President:	Ms. Lisa Marie Todman, MSA, RHIT, Notary Public
Bylaws & Procedure:	Ms. Jocelyn Izzard-Picart, MSM, RHIA
Educational Programs:	Ms. Shalonda Robinson, RHIA, CCS
Treasurer:	Mr. Xavier Anderson, RHIA, CHDA
Membership:	Ms. Jesus Kaiser Carrasco, MS, RHIA
Secretary:	Ms. Patricia Ferreira, RHIT, CCS

GOALS:

- Continue to provide educational resources for members
- Review and update bylaws to ensure the association aligns with the mission of both AHIMA and NYHIMA
- Continue to retain members and implement ways on obtaining new members

EVENTS & EDUCATIONAL SESSIONS: (Title, Month, #CEU's, number of attendees)

CPT Coding Update	January 19, 2018	3 CEU's	64 Attendees
Annual Meeting	May 4, 2018	6.5 CEU'S	104 Attendees
FY 2019 IPPS and ICD-10 Coding Updates	October 3, 2018	4.5 CEU's	78 Attendees
2019 OPSS and CPT Coding Updates	January 25, 2019	3 CEU's	55 Attendees
Hill Day Update Webinar	March 29, 2019	1 CEU	22 Attendees
Annual Meeting	May 10, 2019	5 CEU's	86 Attendees

Membership Total: 138

The Financial Health of HIMANYC is Very Secure

HEALTH INFORMATION MANAGEMENT ASSOCIATION OF WESTERN NEW YORK (HIMAWNY)

www.Wnyhima.com

Amanda Mancini, RHIT – President



BOARD OF DIRECTORS:

President- Amanda Mancini, RHIT
 Past President- Robert Majewski, RHIT
 President Elect- Randolph Howitt, RHIT
 Secretary – Elizabeth Zivis, RHIA RN BSN
 Treasury- Justine Gorham, RHIT
 Director- Barbara Garlow, RHIT

MISSION STATEMENT:

*TO PROMOTE THE ART AND SCIENCE OF HEALTH INFORMATION IN THE WNY AREA
 THROUGHOUT EDUCATION AND TO IMPROVE THE QUALITY OF COMPREHENSIVE HEALTH
 INFORMATION SERVICES FOR THE WELFARE OF THE PUBLIC OF WNY.*

EVENTS & EDUCATIONAL SESSIONS:

*OCTOBER CODING UPDATE, SEPTEMBER 2018 – 3 CEUS
 SUCCESSFULLY APPEAL CLINICAL VALIDATION DENIALS, OCTOBER 2018 – 3 CEUS
 MEMBER APPRECIATION/HOLIDAY PARTY- FEBRUARY 2019 – 1.5 CEUS
 ANNUAL MEETING, MAY 2019 – 7 CEUS*

MEMBERSHIP TOTAL: 102 MEMBERS

ACCOMPLISHMENTS FOR THE YEAR:

BYLAWS ARE FULLY UPDATED AND IN COMPLIANCE WITH NYS NONPROFIT LAWS.
 ADDED THE OPTION OF ELECTRONIC PAYMENT TO MEMBERS.

AWARDS GIVEN:

HONORARY MEMBER

(2) STUDENT SCHOLARSHIP AWARDS

The Financial Health of HIMAWNY is Very Secure



LONG ISLAND HEALTH INFORMATION MANAGEMENT ASSOCIATION (LIHIMA)

www.lihima.org

John W. Ruth ~ President

List Board of Directors for 2018-2019 with roles/titles:

President: John W. Ruth john.ruth@stonybrookmedicine.edu

President Elect: Teresa Silversmith teresasilversmith@gmail.com

Past President: Linda DiGregorio linda.digregorio@nyulangone.org

Treasurer: Arlene Fauth, destar@optonline.net

Recording Secretary: Stephanie Burke stephanie.c.burke@stonybrookmedicine.edu

GOALS or Mission Statement:

- To promote the art and science of health information management practice in the counties of Nassau and Suffolk through education.
- To encourage health information management practitioners in the counties of Nassau and Suffolk to attain the highest degree of competence possible through continuing education.
- To sponsor continuing education programs for the purpose of promoting optimal health care and containment of health care costs in the counties of Nassau and Suffolk to the extent that health information managers may contribute toward this goal.
- To provide an educational medium for the sharing of experience, problems and their solutions in the health information management field.
- To maintain contact with educational institutions in the counties of Nassau and Suffolk offering health information
- To foster communication with all health care institutions in the counties of Nassau and Suffolk to keep them informed personnel.
- To participate actively in research and other programs related to the health information management profession.
- To promote the health information management profession through educational concepts and good interpersonal and public relations.
- To maintain and encourage adherence to a stated code of ethics through education.

EVENTS & EDUCATIONAL SESSIONS: (Title, Month, #CEU's awarded, number of attendees)

09/12/2018	HIM Reimagined: The Future of HIT Education	2.0
10/09/2018	ICD-10-CM & -PCS Updates: FY 2019 IPPS/DRG Updates	3.0
12/05/2018	Health Informatics	2.0
01/23/2019	2019 Medicare OPPS and CPT Updates	3.0
04/10/2019	Annual Banquet	5.0
total		

8 Characteristics of Happy Health Information Managers
 SPARCS Data Submission – What You Don't Know May Be Hurting
 Your Facility
 HIPAA and ROI Updates
 Computer Assisted Coding
 Clinical Documentation & Coding: A Team Approach to Improving
 Data, Quality Outcomes & Reimbursement in the Hospital Setting

05/15/2019 CDI Across the Continuum – Moving to a Patient Centric Solution 2.0

Membership Total: 195 (Active = 179, Emeritus = 2, Students = 14) (New Memberships = 21)

Accomplishments for the Year:

Provided a total of 17 CE credits for the year. Several education sessions were free to members. New Board members elected via electronic ballot; electronic event registration implemented via the LIHIMA web site.

Board of Directors continued to support the items noted in the Mission Statement. Net gain of 21 new members during this past year.

Awards given:

Carmela Ormandy Distinguished Member Award - Jeanette Madsen, RHIA

HIM Champion Awards:

- Payal Sinha, CCS
- Tracy D'Errico, MS, RHIA
- Arlene Fauth, RHIA
- Susan Goldson, MS, RHIT, CCS, CCS-P

Maryanne Gordon Volunteer Award – Arlene Fauth, RHIA

LIU Post Outstanding Student Award - Eric Palmeri

Nassau Community College Outstanding Student Award – Demet Guvelioglu

Suffolk County Community College Outstanding Student Award – Janine L. Muccio

The Financial Health of LIHIMA is Very Secure

HEALTH INFORMATION MANAGEMENT ASSOCIATION OF NORTHERN NEW YORK (HIMANNY)
Donna Bishop, RHIT – President

BOARD OF DIRECTORS:

Donna Bishop, RHIT - President
Susan Huntington, RHIA – President – Elect
Kathleen Grillo, RHIA - Finance Director
Erin O'Connor, RHIT – Secretary
Tennille Schmitt, RHIT – Past President



GOALS or Mission Statement:

- Goals:** 1. *HIMANNY Bylaws Updated*
 2. Current and accurate Membership Roster
 3. Educational sessions by webinars

EVENTS & EDUCATIONAL SESSIONS: (Title, Month, #CEU's awarded, number of attendees)

August 2018 – April 2019

<i>Executive Board Meeting</i>	<i>August 2018</i>	<i>0 CEUs</i>	<i>4 attending</i>
<i>Executive Board Conference Call Meeting</i>	<i>Dec. 2018</i>	<i>0 CEUs</i>	<i>4 attending</i>
<i>Executive Board Conference Call Meeting</i>	<i>March 2019</i>	<i>0 CEUs</i>	<i>4 attending</i>
<i>HIMANNY Meeting & Education Session</i>	<i>Nov. 2018</i>	<i>2.0 CEUs</i>	<i>14 attending</i>
<i>HIMANNY Educational Webinar</i>	<i>April 2019</i>	<i>1.5 CEUs</i>	<i>13 attending</i>

Membership Total: (per our roster – 15 paid 2018-2019
15 unpaid 2018-2019

Accomplishments for the Year:

1. Updating our HIMANNY Bylaws
2. Holding our first educational webinar

The Financial Health of HIMANNY is Acceptable

ROCHESTER REGIONAL HEALTH INFORMATION MANAGEMENT ASSOCIATION (RRHIMA)

<http://www.rrhima1.org>

Submitted by Diana Adam Podgornik, RHIT, President

BOARD OF DIRECTORS:

President – Deb Symonds, RHIT, CTR
President-Elect: Nicole Morthorst, RHIT
Past President: Diana Adam-Podgornik, RHIT
2nd Yr. Director of Ed. – Darlene McKendrick, BS, RHIT, CCS
1st Yr. Director of Ed. – Lynn Wozniak, MS, RHIT, CDIP
Director of Bylaws – Jenn Dydo-Spencer, RHIA, CCS
Director of Finance – Chelsea Ziefel, RHIT



Student Representative (MCC) – Tatyana Davis

GOALS: To continue the positive momentum set forth by the previous RRHIMA BOD. Goals included the following:

- 2019-20 Strategic Plan
- Update and amend Bylaws
- Plan four Educational sessions
- Launch a new website
- Revive the Coding Special Interest Group (SIG)

Education: We offer four educational sessions this year, including the annual meeting

<u>Date</u>	<u>Program Title</u>	<u>#CE's offered</u>	<u>Total Attendance</u>
9/27/2018	ICD-10/MS-DRG Updates/ HAC and POA Guidelines Review	3	31
11/14/2018	Patient Access: A new Frontier for HIM	3	21
3/12/2019	Transgender Community and Data Capture	4	49
5/2/2019	RRHIMA Annual Meeting – NYSDOH Sepsis Update And Denials Management	<u>5</u>	<u>46</u>
Totals		15	147

MEMBERSHIP:

	<u>2018-19</u>	<u>2017-18</u>
RRHIMA Dues Paying Members:	80	62
Emeritus:	4	2
Students	<u>30</u>	<u>22</u>
Total	114	86

ACCOMPLISHMENTS: The board continued its positive momentum from the past few years and as of May 2, 2019 has held nine board meetings including two full day Saturday sessions. Also, there have been three business meetings to date.

Here are some of our highlights:

- Successfully held four well attended, highly positive reviewed and profitable Educational sessions.
- Engaged with our members at two Mixer events (August and April), a Post-Holiday Party in January and during HIP Week with puzzles and member highlights.
- Revised our bylaws to come in-line with the most current AHIMA/NYHIMA version. We voted to amend the bylaws at our Annual Meeting on May 2nd and it successfully passed.
- Our current Strategic plan expired at the end of 2018. In October 2018 the board along with the assistance of Karen Linder and Kathy Barry successfully created a new two-year plan for 2019-2020.
- Updated our Mission and Value statements:

AWARDS

Darlene McKendrick was nominated for the 2019 NYHIMA Distinguished Member Award and Sharon Inero was nominated for the 2019 NYHIMA Educator Award. There were no applications for the 2019 RRHIMA Academic Award which was very disappointing. The board unanimously voted to rename the award to the Sharon Inero Academic Award.

The Financial Health of RRHIMA is Very Secure

SOUTHEASTERN NEW YORK HEALTH INFORMATION MANAGEMENT ASSOCIATION (SENYHIMA)

SENYHIMA President: **Katherine Kozlowski**

BOARD OF DIRECTORS:

Katherine Kozlowski – President
Laura Berberich – Treasurer
Filomena Marchione – Secretary



**Southeastern New York
 Health Information Management Association**

GOALS or Mission Statement: The objectives of this Association shall be identical to those of the New York Health Information Management Association, specifically to promote the art and science of medical record practice through education, and to improve the quality of comprehensive health information services for the welfare of the public.

EVENTS & EDUCATIONAL SESSIONS: (Title, Month, #CEU's awarded, number of attendees) Hot Topics: Discussion of CMS DRG Updates & Coding Case Studies, 3.0 CEU's, October 17, 2018, 22 Attendees

Membership Total: 45 Members

Accomplishments for the Year:

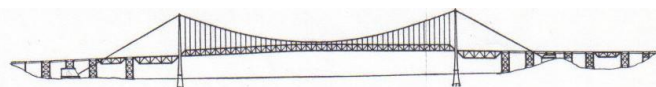
- Collected dues for the first time in two years, 10 dues paying members.
- One Board member attended the Fall NYHIMA CLA meeting in Albany
- Offered one education opportunity with 3.0 CEU's that was well attended by 22 members.
- Board updated and approved our CLA Bylaws.

Awards given: None

The Financial Health of SENYHIMA is Secure

TAPPAN ZEE HEALTH INFORMATION MANAGEMENT ASSOCIATION (TZHIMA)

President - Sherry Jimenez, MS, RHIA



**TAPPAN ZEE
 HEALTH INFORMATION MANAGEMENT ASSOCIATION**

BOARD MEMBERS:

- **President:** Sherry Jimenez, MS, RHIA
- **President-Elect:**
- **Past President:** Sue Clarke-Kendrick, MHA, RHIA
- **Treasurer:** Patricia W. Haskel, RHIT
- **Members:** 20 active members, 9 new members-will be active as of 6/2018.

Board meetings were held on: July 10, 2018 and March 2019

Association Meetings:

October 10, 2019 Presenter: Sandra L. Macica, MS, RHIA, CCS
Title: ICD-10-CM/PCS Updates
Location: Gateway Center, Westchester Community College

November 13, 2018

Presenter: Melissa M. Zambri, ESQ and Eric C. Naegely, ESQ
Partners at Barclay Damon, LLP Law Firm, Albany NY
Title: Confidentiality and Release of Information/Records
Location: Webinar

April 15, 2019

Presenter: Matthew H. Lawney, MSPT, MBA, CHC, Epoch Health Solutions, LLC
Title: Telehealth and Virtual Care & Price Transparency
Location: Webinar

May 16, 2019

Presenter: Sue Clarke-Kendrick, MHA, RHIA, AVP, HIM and Clinical Documentation Improvement
Health Information Management Dept., Wyckoff Hospital
Title: Revenue Integrity & Advocacy Hill
Location: Webinar

June 28, 2019

Presenter: Lolita Jones, RHIA, CCS, Consultant, Ambulatory Surgery and Outpatient Services
Title: Infusion Coding & CPT Updates
Location: Webinar

Goals for 2019-2020:

To increase TZHIMA paid membership
To increase meeting attendance
To create a TZHIMA webpage
Achieve by: presenting interesting and informative presentations by knowledgeable speakers.